



Healthy Living Pharmacy

Health Champion and Leadership Training

Opportunity to receive an HEE-funded distance-learning training through Devon Local Pharmaceutical Committee

Being a Healthy Living Pharmacy (HLP) and meeting all the criteria will be an essential requirement of the community pharmacy contractual framework once the terms and conditions in the directions are amended. Whilst the timeline for this has been delayed from July 1st, it will happen at some stage this year so now is the time to ensure you are ready.

Every HLP requires a minimum of a full-time equivalent¹ qualified Health Champion who has attained the Royal Society for Public Health's Level 2 Award in Understanding Health Improvement. An HLP also requires a Leader who has undergone a recognised leadership development programme that meets the Public Health England competency requirements.

Devon Local Pharmaceutical Committee (LPC) recognises the difference HLPs can make to the health and wellbeing of their communities and are fully funding up to two Health Champion distance-learning programmes with in-pharmacy assessment, and an HLP Leadership course. These are provided by the HLP specialists Pharmacy Complete and funding is supported by an education grant from Health Education England.

Individuals will be sent an engaging workbook and information to complete their training programme and assessment.

Who should become a Health Champion?

The role of Health Champion is an important one and is normally undertaken by a member of the medicines counter team or healthcare assistant. This training is for up to TWO prospective Health Champions for each pharmacy, usually healthcare or medicines counter assistants. The individuals becoming Health Champions are not normally the HLP Leaders.

Who should become an HLP leader?

An HLP leader is usually a pharmacist, manager or supervisor; it is not normally a Health Champion. The individual becoming an HLP leader will be responsible for ensuring that the HLP criteria are met, maintained and delivered against by developing and leading an effective team.

Terms and conditions for the funding

- Maximum of 2 Health Champion learners per pharmacy
- Maximum of 1 HLP Leader per pharmacy
- Enrolment details must be sent fully completed to Pharmacy Complete (see enclosed)
- Course and assessment must be completed by 31st August 2020
- Courses are limited and so we reserve the right to decline enrolment once the programme has finished or expired
- This opportunity is only for contractors in Devon.

¹ Minimum 35 hours

Health Champion Distance-learning Course Order and Enrolment Form

Please complete all elements of the form below clearly, in capitals and return to us as below.

Pharmacy						
Pharmacy name						
Pharmacy address and postcode						
Pharmacy tel. number						
Pharmacy email						
Prospective Health Champion						
Full name and details Legal name as it will appear on certificate	First name	Surname				
	Mr/Miss/Ms/Mrs	Date of Birth:				
	Gender:	Male/Female				
	Email of learner					
Ethnicity						
Disability	Disability?		Registered Disabled?		Support required?	
	Yes	No	Yes	No	Yes	No

I wish to enrol the above individual on the Pharmacy Complete Understanding Health Improvement Level 2 Award distance-learning course and will be responsible for invigilating the RSPH formal assessment in-pharmacy. Please ensure you also sign the Data Protection consent before returning.

Signature	
Invigilating Pharmacist/Pharmacy Technician's name	
GPhC number	
Date	

A completed copy of both pages of this form should be sent to Pharmacy Complete who are working with Devon LPC:

- Scan and email: admin@pharmacycomplete.org
- Fax: 01962 396499
- Post: The IncuHive Space, Westgate Chambers, Staple Gardens, Winchester SO23 8SR



Data Protection consent:

Please note we would like to support your team member directly and will contact them regularly by email and possibly phone to encourage their learning.

Under UK and European Data Protection legislation, data from which living individuals can be identified are classed as 'personal data'. The handling of personal data must comply with legal requirements covering such things as the way in which this information is acquired, how it is processed and the extent to which it is disclosed or transferred to others.

Pharmacy Complete needs to store data about you and your course progress.

The data you provide on this form will be used by Pharmacy Complete for administrative and statistical purposes. By submitting your personal data, you are giving your consent for it to be used for these purposes. It will be used in accordance with the relevant legislation, including the Data Protection Act 1998. If you have any questions about the use of the data collected here or other personal information, please contact Pharmacy Complete on 01962 396496.

Please complete this form and return it to Pharmacy Complete to consent to us storing your data electronically.

I hereby give my consent to the storage of personal information about me and my course progress. I understand that this information may remain available and in storage after I have finished my training.

Name of candidate	
Signature of candidate	
Date	

Name of invigilator	
Signature of invigilator	
Registration number	
Date	

Thank you and we hope you enjoy your learning. Do contact one of us at the Centre if you need any further assistance.

Healthy Living Pharmacy Leadership: Distance-learning Course

Please complete all elements of the form below and return to Pharmacy Complete.

Pharmacy					
Pharmacy name					
Pharmacy address and postcode					
Pharmacy tel. number					
Pharmacy email					
HLP Leader					
Full name and details (legal name as will appear on certificate)	First name		Surname		
	Mr/Miss/Ms/Mrs		Date of Birth		
Role in pharmacy					
Email of learner					
Ethnicity					
Disability	Disability?		Registered disabled?		Support required?
	Yes	No	Yes	No	Yes No

I wish to enrol the above person on the Pharmacy Complete Leadership distance-learning course. Completion of the course is on submission of an HLP action plan which is assessed against the criteria; a certificate is issued on successful assessment. The course meets the Public health England requirements for leadership within the HLP national profession-led self-accreditation Quality Criteria.

Signature	
Name	
Date	

A copy of this document should be sent to Pharmacy Complete using one of the following options:

- Scan and email: connect@pharmacycomplete.org
- Fax: 01962 396499
- Post: The IncuHive Space, Westgate Chambers, Staple Gardens, Winchester SO23 8SR

Please ensure you sign the Data Protection consent on the next page before returning both.



Data Protection consent for the learner:

Please note we would like to support you directly and may contact you regularly by email and possibly phone to encourage your learning.

Under UK and European Data Protection legislation, data from which living individuals can be identified are classed as 'personal data'. The handling of personal data must comply with legal requirements covering such things as the way in which this information is acquired, how it is processed and the extent to which it is disclosed or transferred to others.

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Name of candidate	
Signature of candidate	
Date	

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