

MINUTES OF ESSEX LPC PRIVATE COMMITTEE MEETING

Held on

Wednesday 18th September 2019

Best Western Ivy Hill Hotel, Margareting, CM4 0EH

Present	Bina Patel (BP) Jon Lake (JL) Rajiv Sharma (RS)	Simon Moul (SM) Penny Skellern (PS)	Chirag Patel (CP) Sanjay Patel (SP)
In attendance	Karen Samuel-Smith (KSS)	Angela Culleton (AC)	Bharat Patel (BPatel)
Apologies	Ashok Pattani (APat) Hamish Borno (HB)	Amarjit Nandhra (AN) Tunde Sokoya (TS)	Ashley Agwuncha (AA) Ash Pandya (AP)

Declaration of Interest

All recently update and nothing more to declare

Contract Changes

SP declared an interest with the no significant change relocation by Tamodoni Medical Care Ltd. It was agreed KSS to respond with no objections
KSS summarised all the current contract change applications and their status.

Minutes of the Meeting 24th July and Action Points

The Minutes were approved as a true record. Action Points were reviewed and have been updated.

Treasurer Report

PS reported back in the absence of Ashok Pattani. Reserves continue to be lower than PSNC recommendation safety level.

GSOC

GSOC are due to meet on 3rd October.

Essex LPC Office building may require work, as cracks have appeared in the walls and ceiling, therefore may have a budget implication.

Essex LPC budget not yet finalised, it is likely to be agreed based on details from 2017-18 budget.

Essex LPC Workplan

AP produced an overview of the Essex LPC workplan, and KSS has developed a contract timeline for the next 6 months, as attached. This was agreed by the Committee and be readily available at the Essex LPC Conference. As well as agreeing for Essex LPC to become a Healthy Living Pharmacy Centre.

Dates and Times for 2020 LPC meetings

The following were agreed

Tuesday 21 st January 2020	AM *
Wednesday 18 th March 2020	Evening
Wednesday 13 th May 2020	Day
Wednesday 15 th July 2020	Evening
Wednesday 16 th September 2020	Day **
Wednesday 11 th November 2020	Day

* Meeting will be followed by the Contractor Development Day

** Meeting will be followed by the Essex LPC Conference

Primary Care Networks

Still waiting for details for NE Essex CCG, but all other PCN's have been mapped. All Committee Members agreed areas and will contact pharmacies, as follows:

- PS - Braintree, Colne Valley and Dengie & SWF
- SP - Chelmsford West, Chelmer and Chelmsford City Health
- CP - Phoenix, Witham 1 and Witham 2

- RS - West Basildon, East Basildon, Central Basildon, Billericay, Brentwood and Wickford (plus assistance)
- AN - Grays, South Ockendon & Purfleet, Tilbury and Chadwell
 - Corringham & Stanford – *more than likely Allcures will lead in these areas*

- BP - West Central, North Road Plus, Rochford
- JL - Southend East, West Leigh, Rayleigh
 - Benfleet – Bharat Patel to assist
 - Southend Central
 - Canvey Clinical Director Richard Pattle

The November forum meetings will be dedicated to discussions around the primary care networks and building on the knowledge already obtained from previous meetings.

News from Contractors

BP would like all Committee members to be pro-active and network with Contractors within their areas in between meetings and to bring back issues, good and bad to every meeting.

Hepatitis C

Pharmacies offering the needle exchange service (needs assessment basis) will be able to offer hepatitis C. KSS to look at data available and to try to identify number of patients eligible.

Weight Matters

An opportunity has been suggested for pharmacies to be involved with, "Weight Matters", but without remuneration and based on a previous pilot service several years back, KSS has responded and given her initial comments and was waiting to hear back from Essex County Council.

Peer Reviews for Revalidation

Essex LPC had a good response rate to facilitate peer reviews for revalidation. KSS explained that 5 sessions have taken place. 96 expressed an interest and 84 attended, plus a few additional independent visits.

Several contractors said that they would benefit from Essex LPC holding “ad hoc drop in sessions” a few times in the year, this was agreed by members and would hopefully prove to be a pro-active way forward to meet contractor’s needs.

PSNC Updates

Bharat Patel is scheduled to have meetings with PSNC every Tuesday and Wednesday until Christmas 2019. He also provided the members with news from PSNC, including roadshows, transition payments, Pharmacy Quality Scheme (PQS).

Community Pharmacist Consultation Service

Essex LPC is working collaboratively with CPPE to host an event on Sunday 20th October. Booking in blocks of 24’s. It is intended the event will applying consultation skills, red flags/safety nets etc.

Manage Your Service

Approximately 100 already registered, but Essex LPC will receive a weekly list.

Committee Members Representatives

Hamish Borno has resigned from the Committee, will need to re-appoint. Several repeat apologies from CCA representatives, therefore letter needs to be sent to individuals and CCA.

DATE RAISED	ACTION DETAILS	ACTION BY
22.11.17	Boots Contracts for Stop Smoking Service/Sexual Health Service still not resolved. Boots Contracts Team is due to meet with Provide Contract team to discuss and agree the indemnity clause wording	Boots/Provide
14.11.18	MP Engagement – Committee member’s contact their local MP’s, invite to Forum Meetings. On hold due to changes with Government.	AP
23.1.19	BP had David Amess visit her pharmacy, recorded to Matt Hancock. E-mail needs to be sent to David Amess	BP
24.7.19	Electronic Medicines Optimisation Pathway (EMOP) – Some staff changes in EASHN. Need to actively work on achieving the 70% referral rate. Boots list to be sent to SP so that they can be actioned	LPC Office
23.1.19	LIN – Meeting Jon Lake attending October meeting and will feedback details to LPC Meeting in November 2019.	JL
24.7.19	Essex LPC Self-Assessment – areas to be worked on. PS happy to assist with checking details	ALL/PS
24.7.19	First Thing First – Details circulated and have had about 25 pharmacies expressions of interest. Follow up with Daiichi Sankyo	LPC Office
18.9.19	Essex LPC Budget 2019-20 – send NHS England holding message. Required by 6 th October 2019. PS to contact Apat urgently	PS/Apat
18.9.19	Healthy Living Pharmacy – set up as a centre, training health champions. Boots are covering “in-house”	KSS
18.9.19	Primary Care Networks – pharmacy mapping details to be sent to committee members Send e-mail/letter to Clinical Directors (where known) by way of introduction for committee members	AC KSS
18.9.19	Richard Brown (Avon LPC) - follow on previous discussions/ e-mail exchange	KSS
18.9.19	Committee Member Representative – election and re-appointment to independent vacancy	KSS
24.7.19	Annual Report 2018-19 – Financial report to be made available on Essex LPC website October 2019	APat
18.7.18	GSOC – The outstanding invoice from Fenn Wright of £1466.60 (maintenance charged) has now been paid	
18.7.18	“Walk in my shoes” – Simon Williams has agreed that this will be included in next years’ Prescribing Incentive Scheme	
23.1.19	Qrisk Cancer - abandoned	

Contract timeline 2019_2020

	CPCF (including PQS)	External training?	LPC training and admin	On-line training	Co-dependencies
September	Briefing at LPC conference. Resources for diabetes foot/eye check signposting.	Book CPPE for 21 st January if needed for safeguarding. Consider options for health champion training including development as a centre, use of Suffolk LPC, online. Identify providers of leadership training.	Karen and Ash to attend NHSE&I implementation workshops (16/30 sept) PSNC CPCS webinar (11 sept) Gain expressions of interest/numbers for safeguarding, leadership and health champion training Review HLP status	Review all recommended CPPE packages and centralise links on website.	Flu vaccine service commences AMR contractual public health campaign Deadline for Christmas/new year hours changes Quarterly reports Provide. Quarterly reports NMS/MUR.
October	Register for CPCS on Manage Your Service. Declarations for aspiration payments. Commence diabetes foot/eye check signposting.	CPCS training day (CPPE) Ivy Hill 20 th October IC24 to support	Karen NHS resolution training 3 and 4 October. Karen RSPH 8 th October if decision to develop as a centre. Contact all pharmacies that have not registered for transition payment	Recommend CPPE training and at least one audit this month	Stoptober contractual public health campaign. Revalidation deadline for most.
November	PCN meetings in each locality	Consider health champion training. Consider leadership training if sufficient demand	Consider delivering health champion training if decision to develop as a centre. Broker health champion training if not. PCN training sessions. Commence use of NHS mailbox for all LPC communications	Recommend CPPE training and at least one audit this month	Help Us Help You contractual public health campaign.

December			Contact any pharmacies that missed October transition payment.	Consider CPPE training	Consider commencing DSP toolkit Quarterly reports Provide Quarterly reports NMS/MUR
January	Ensure full compliance with gateway criteria. Update NHS website pages and DoS profile. Diabetes eye and foot check signposting finishes	Safeguarding training 21 st January 2020 if demand.	CPCF contractual development day 21 st January 2020. Dementia friendly environment checklist PCN training sessions.	Any other CPPE training and remaining audit(s)	Alcohol public health contractual campaign. Reminder DSP toolkit.
February	Review point		Reminders for gateway and other submissions. PCN training sessions.		