

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Date Sensitive Tasks

The following tasks need to be completed on by the date specified below:

Subject	Requirement	Deadline	Action and links	Tick when completed
Guidance on flu vacs for 2021/22	Service Delivery	Act now	The first national flu letter for 21/22 has now been released. This letter contains important information that we recommended you review now and use to inform your ordering of flu vaccine for the season ahead.	
Reminder: Register for the PPE Portal	Pharmacy Income	Register now	If you have not already done so, sign up to the PPE Portal to ensure you have access to free stock.	
COVID-19 Vaccination for Pharmacy Staff	Staff well-being	Act now	Any staff who are yet to be vaccinated can now book online here . As part of the booking process, eligible staff need to self-declare they are a health or social care worker and they will be asked for identification and written authorisation when they attend their vaccination appointment.	
New opportunity for pharmacies to become C-19 vac sites	Service Delivery	28th February 2021	NHSE&I are now accepting new applications from pharmacy contractors to become COVID-19 vaccination site. We recommend that you review all documentation on the PSNC website and watch a recording of the NHSE&I webinar before deciding if you would like to submit your EOI.	

<p>PQS 20-21 Part 2-Updated</p>	<p>Pharmacy Income</p>	<p>Declaration window open until 1st March 2021</p>	<p>Update: The payment window for PQS Part 2 will remain open up until 23:59 on 1st March 2021. Claim via MYS.</p> <p>You will have until 30th June 2021 to complete any elements of Domains 1, 2 and 3.</p> <p>Detailed guidance and supporting materials can be found on the PSNC website. This now includes a PQS Part 2 Evidence Checklist and PharmOutcomes Framework.</p> <p>GMLPC has been releasing weekly updates analysing the 5 domains of PQS 2 and providing a breakdown of the requirements. If you would like to receive these updates, please make sure you are subscribed to our newsletters. Click here to sign up.</p> <p>Access GMLPCs PQS dedicated page here</p> <p>In collaboration with Halton, St Helens and Knowsley LPC, GMLPC also developed a training log summary to support pharmacy teams in completing the required training for PQS Part 2, and a training tracker to record progress.</p> <p>Access the local antibiotic formulary to support Domain 1 here</p> <p>PQS: Preparing to declare – additional FAQs</p>	
<p>National Pre-registration Pharmacist Recruitment Scheme 2021</p>	<p>Training Program</p>	<p>1st March 2021</p>	<p>A national recruitment and selection scheme for pre-registration pharmacist training programmes, utilising the ORIEL IT platform, was adopted by Health Education England in 2017 and it has been used for pre-registration pharmacist recruitment for the last 4 years. ORIEL has been used for the recruitment of dentists, doctors and healthcare scientists for many years.</p> <p>A letter from Health Education England (HEE) has been published which includes full details on the actions required to participate in the scheme. Read the letter here.</p>	
<p>GMLPC Elections</p>	<p>Contractor Support</p>	<p>3rd March 2021</p>	<p>A voting link for the GMLPC Elections 2021 has been sent to all independent contractors' NHS shared mailboxes. The voting window closes at 12 noon on Wednesday 3rd March 2021.</p> <p>Please check your NHS shared mailbox for the voting link, If you did not receive this email or have any further queries please contact enquiries@gmlpc.org.uk</p>	

Pandemic Delivery Service Extended	Pharmacy Income	19th February 2021 to 31st March 2021	In a letter published by NHS England and NHS Improvement (NHSE&I) on 19th Feb, it has been confirmed that the Community Pharmacy Home Delivery Service will be commissioned from 19th February 2021 to 31st March 2021 (inclusive) for all CEV patients living in England. Full details of the pandemic delivery service extension can be found here .	
GP CPCS	Pharmacy Income		GP CPCS: Essential Information for Contractors available here	
GP referral pathway – Engagement and set up payment- Updated	Pharmacy Income	30th June 2021	Update: The GP CPCS engagement setup payment has recently been extended until 30 th June. Further details here - GP CPCS: Extension to Engagement Payment Claim Period : Greater Manchester LPC (psnc.org.uk) Contractors registered to provide the CPCS will be able to claim via the NHSBSA Manage Your Service (MYS) portal a £300 engagement and setup payment if they undertake a range of actions to get ready for rolling out the GP referral pathway in their area. The requirements are detailed in Annex F of the updated service specification Further information on funding and claiming payment is available here	
Healthy Living Pharmacy (DSPs)	Contractual	1st April 2021	The Distance Selling Pharmacy (DSP) website requirements must be complied with by 1st April 2021. Find out more on the PSNC website .	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS shared mailbox	Pharmacy Business	Daily	NHSE&I, NHSBA & GMLPC regularly send important communications to your NHS Shared Mailbox. Please ensure enough staff have access your Mailbox and that it is checked at least once daily.	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (as it becomes available) • Look out for the most up to date information and guidance via your NHS Shared Mailbox <p><u>Please contact the LPC if you require urgent support.</u></p>	
GMLPC Mailing List	Communications	Ongoing	Encourage your locums and the rest of your pharmacy team to join the GMLPC newsletter mailing list to ensure they are up to date with new guidance and updates in the rapidly changing pharmacy environment.	
GMLPC PCN WhatsApp Groups & Broadcast List	Communications	Ongoing	GMLPC has created WhatsApp groups on contractor’s behalf to support and facilitate effective communication between pharmacies in your PCN and your Community Pharmacy PCN Lead. If you would like to be added to your PCN WhatsApp Group or the Broadcast List for important updates, please contact the team on enquiries@gmlpc.org.uk	
Sit-Rep	System Resilience	Ongoing	A link to the sit-rep will be sent to your NHS shared mailbox each week. Please complete if there is a change to your situation.	
Local Services	Pharmacy Income	By the 5th of each month	Please claim all your locally commissioned services by the 5 th of the month.	
Pharmacy Profile Update	Contractual	Quarterly (from 1st January 2021)	Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year.	

If you require additional support from the LPC please contact the GMLPC team:

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