



HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

Unit 8 Weltech Centre, Ridgeway, Welwyn Garden City, Herts, AL7 2AA
Tel: 01707 390095 Fax: 01707 390124 Email: info@hertslpc.org.uk www.hertslpc.org.uk

OPEN MEETING MINUTES

Wednesday 6 June 2018
Novotel Stevenage

Present

Girish Mehta (Chair) - GM
Rachel Solanki (Vice Chair) - RS
Nilesh Bathia - NB
Karsan Chandegra - KC
Vinesh Naidoo - VN
Parag Oza - PO
Graham Phillips - GP
Purvi Smart - PS
Roy Winograd - RW

Professional

Helen Musson - HM
Ingrid Cruickshank - IC
Jeanette Edwards - JE
Sara Norwood (Minute Taker) - SN

Guests

Joanne Bawa (Wellbeing Team) – JB
Nicky Currie (HBL ICT) – NC
Stacey Golding (ENH CCG) - SG
Brian Gunson (HH) - BG
Mike Harrison (LMC – MH
Zara Mehra (CPPE) – ZM
Alan Spicer (NHSE) – AS
Sneha Varia (CPPE) - SV
Alison Walsh (PH HCC) – AW
Carol Young (PH HCC) – CY

Apologies

Matt Bristow
Rizwan Majid
Raj Patel
Suraj Varia

Apologies

Jane Banbury (PH HCC)
Tom Barrasso (HW)
Jane Bray (NHSE)
Sarah Crotty (HV CCG)
Liz Fisher (PH HCC)
Caroline Goulding (NHSE)
Pauline Walton (ENH CCG)

A large, stylized handwritten signature in black ink, likely belonging to the Executive Officer, Helen Musson.

HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

Minute No.	Agenda Item	Lead
1	<p><u>WELCOME & APOLOGIES FOR ABSENCE</u> GM welcomed everyone to the meeting and informed them that a newly elected LPC committee was in place and requested all to introduce themselves.</p> <p>Apologies were received from LPC members Matt Bristow, Rizwan Majid, Raj Patel and Suraj Varia and guests Jane Banbury, Tom Barrasso, Jane Bray, Sarah Crotty, Liz Fisher, Caroline Goulding and Pauline Walton.</p>	
2	<p><u>DECLARATION OF INTEREST</u> None.</p>	
3	<p><u>ITEMS OF URGENT BUSINESS</u> None.</p>	
4	<p><u>MINUTES OF OPEN MEETING HELD ON 31 JANUARY 2018</u></p>	
4.1	Minutes were ratified and approved.	
4.2	<p><u>Matters Arising</u> None.</p>	
5	<p><u>LPC STAKEHOLDER SURVEY OUTCOMES</u> HM gave an update regarding the survey outcomes. HM asked the stakeholders present for their feedback and the following was suggested:</p> <ul style="list-style-type: none"> • publish the LPC meeting agenda to all contractors; • minutes to be circulated as soon as possible; and • stakeholder evaluation at the end of each meeting. <p>It was noted that the minutes cannot be published until they have been formally approved at the next LPC meeting when they will also go on the Herts LPC website.</p>	
6	<p><u>PSYCHOLOGICAL WELLBEING INITIATIVE WITH COMMUNITY PHARMACY</u> GM welcomed Joanna Bawa to the meeting. JB presented the background and detail of the wellbeing service and how they had engaged with contractors. Following engagement with participating pharmacies there was a demonstration that community pharmacies were referring more patients despite the short period and that this was only in Herts Valleys CCG area.</p> <p>The LPC agreed was a positive engagement for contractors and their patients but requested more pharmacies needed to know the process.</p> <p>ACTION: JB to share presentation with LPC office for circulation to members and to liaise with the LPC office in building on the positive outcomes.</p>	JB/JE
7	<p><u>HERTFORDSHIRE, BEDFORDSHIRE & LUTON ICT SERVICES</u> GM welcomed Nicky Currie to the meeting. The written report from the meeting held with NC was received.</p> <p>NC gave an update and the following points were raised:</p>	

HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

	<ul style="list-style-type: none"> • NHS111 phone consultations – it was queried how patient safety is managed if the pharmacy is not open out of hours but it was noted that patients would not be signposted to pharmacies when they are closed. • Not dispensed items would be requested from the CCGs as requested at the last meeting. <p>ACTION: HM to share the EPS uptake data with the LMC.</p>	HM
8	<p><u>HERTFORDSHIRE COUNTY COUNCIL</u></p> <p><u>Public Health Update</u> GM welcomed Alison Walsh and Carol Young to the meeting. The written reports were received.</p> <p>AW gave an update and also informed the committee that stop smoking quit rates were down across Hertfordshire but this was a nationwide trend across all providers.</p> <p>It was also noted that the newsletter circulated by the sexual health service was well received and helpful for the contractors in highlighting delivery and other issues for engagement with the service. It was suggested that there was a similar newsletter produced for the stop smoking service.</p> <p>ACTION: AW to take back the request about developing a stop smoking service newsletter.</p>	AW
9	<p><u>NHS ENGLAND</u></p> <p><u>Central Midlands Area Team Update</u> GM welcomed Alan Spicer to the meeting. The written report was received.</p> <p><u>CPAF</u> AS confirmed there was an error on the number of pharmacies that would be visited for CPAF on the written report and this would be corrected to equal the percentage outlined. AS also confirmed that contractor CPAF visits will be selected according to certain criteria as well as to contractors who do not submit information to NHS England in a timely manner.</p> <p><u>Out of Pocket Expenses:</u> AS informed the LPC that NHS England would be looking to implemented a suggested process to deal with out of pocket expenses as had recently been undertaken in Lincolnshire. HM indicated that the LPC had previously worked with the CCG successfully on this and suggested this was a better way to resolve identified issues.</p> <p><u>Health Promotion</u> The LPC expressed their concern with the additional request for contractors to send information on one campaign to a central place without consultation particularly as the LPC was supportive of ensuring the data was analysed to demonstrate the value of community pharmacy. The LPC would also like noted that a regular meeting with all LPCs to discuss and resolve issues had not been set up despite repeated requests.</p> <p>ACTION: AS agreed to discuss these issues with HM outside of the meeting.</p>	AS

HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

	<p><u>Falsified Medicines Directive (FMD)</u> AS gave an update regarding FMD. The LPC was concerned contractors will not be ready by 9 February 2019 as there was limited clarity on the final obligations for contractors.</p> <p>ACTION: AS will find out further information and feedback to the LPC.</p> <p><u>Certificate of Conformity(COC)/Certificate of Analysis (COA) for unlicensed specials or imports</u> AS confirmed contractors can continue sending their specials COC or COA data to CCGs but this was no longer a requirement but this must be sent to NHS England as outlined in the Drug Tariff. The LPC was concerned about what had been requested within the email so was seeking national guidance.</p> <p>ACTION: HM to seek national guidance on requirements and feedback to NHS England.</p>	<p style="text-align: center;">AS</p> <p style="text-align: center;">HM</p>
10	<p><u>EAST AND NORTH HERTS CCG</u> GM welcomed Stacy Golding to the meeting. A verbal update was given including:</p> <p><u>Over the Counter (OTC) Medicines Policy</u> This has been approved to be in line with the recently published NHS England national policy across Hertfordshire by both CCGs to avoid confusion.</p> <p><u>Self-Care</u> SG confirmed the list of products for self-care will to be the same as NHS England and is across both CCGs. Leaflets and posters will be updated.</p> <p><u>Care Homes</u> The LPC requested clear guidance on patients, who cannot administer their own medication, to be made clearer for carers and GPs regarding the prescribing of the self-care products.</p> <p><u>Sodium Valproate</u> SG confirmed the new guidelines for prescribing of valproate medicines, and the obligations for GPs and community pharmacists. It was noted that the information has been sent out to contractors.</p> <p><u>Flu</u> HM confirmed contractors cannot now dispense Tamiflu on NHS prescription as it is now "out of season" and can only be made available privately. Both CCGs have to set up a way in which Tamiflu can be made available "out of season" and this was being explored with the central NHS England team.</p> <p><u>Medicines Switches</u> The LPC raised the following questions:</p> <ul style="list-style-type: none"> • Recommended medicine switches – timescales for notification to contractors is still not ideal especially on acute items. • It was queried whether there was a CCG protocol for when generic products were out of stock and the only product available was the expensive branded product. 	
11	<p><u>HERTS VALLEYS CCG</u> The written report was received from Herts Valleys CCG. There was no representative present to receive any questions.</p>	

HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

12	<p><u>HERTFORDSHIRE HEALTHWATCH</u> GM welcomed Brian Gunson to the meeting. BG gave a verbal update and identified the following priorities for Healthwatch</p> <ul style="list-style-type: none"> • developing patient leadership model; • GP sustainability; • Nascot Lawn closure: Herts Valleys CCG locality issue to no longer provide respite care at this facility; • procurement of adult services in Herts Valleys CCG only; • urgent care provision of Dacorum; and • New Chair: Steve Palmer replacing Michael Downing. <p>ACTION: LPC to invite Steve Palmer to the next LPC open meeting.</p> <p>ACTION: BG to forward the LPC the Integrated Care Alliance information.</p>	SN BG
13	<p><u>CPPE</u> GM welcomed Zara Mehra and Sneha Varia to the meeting. The report was received.</p> <p>ZM confirmed they are working with the LPF for a revalidation event in September 2018, which the LPC would fully support as the LPC event on the subject was fully subscribed with a waiting list.</p> <p>ACTION: HM and IC to liaise with CPPE regarding future workshop topics including the proposed LPF event and including exploring multi-disciplinary training.</p>	HM/IC/ZM
14	<p><u>ANY OTHER BUSINESS</u> None.</p>	
15	<p><u>NEXT OPEN MEETING</u> Wednesday 19 September 2018 (10:30am-1:00pm) Novotel Stevenage SG1 2AX</p>	

