



# HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

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## OPEN MEETING MINUTES

**Wednesday 31 January 2018**  
Novotel Stevenage

### **Present**

Girish Mehta (Chair)  
Ingrid Cruickshank (Vice Chair)  
Nilesh Bathia  
Karsan Chandegra  
Rizwan Majid  
Garry Michaels  
Vinesh Naidoo  
Parag Oza  
Graham Phillips  
Rachel Solanki  
Roy Winograd

### **Apologies**

Tobi Akindele  
Hitesh Dodhia  
Raj Patel

### **Professional**

Helen Musson  
Jeanette Edwards  
Sara Norwood (Minute Taker)

### **Guests**

Jane Bray (NHSE) - JB  
Sarah Crotty (HV CCG) - SC  
Nicky Currie (HBL ICT) - NC  
Michael Downing (HH) - MD  
Paul Gershlick (VWV LLP) – PG  
Caroline Goulding (NHSE) - CG  
Alison Walsh (PH HCC) – AW  
Pauline Walton (ENH CCG) – PW  
Carol Young (PH HCC) – CY

### **Apologies**

Jane Banbury (PH HCC)  
Tom Barrasso (HH)  
Liz Fisher (PH HCC)  
Stacey Golding (ENH CCG)  
Brian Gunson (HH)  
Rachel Lea (LMC)  
Zara Mehra (CPPE)  
Alan Spicer (NHSE)

# HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

Minute No.	Agenda Item	Lead
1	<p><b><u>WELCOME &amp; APOLOGIES FOR ABSENCE</u></b>                      GM welcomed everyone to the meeting. Apologies were received from LPC members Tobi Akindele, Hitesh Dodhia and Raj Patel and guests Jane Banbury, Tom Barrasso, Liz Fisher, Stacey Golding, Brian Gunson, Rachel Lea, Zara Mehra and Alan Spicer.</p>	
2	<p><b><u>DECLARATION OF INTEREST</u></b>                      None.</p>	
3	<p><b><u>ITEMS OF URGENT BUSINESS</u></b>                      None.</p>	
4	<p><b><u>MINUTES OF OPEN MEETING HELD ON 27 SEPTEMBER 2017</u></b>                      Minutes were ratified and approved.</p>	
4.1		
4.2	<p><b><u>Matters Arising</u></b>                      None.</p>	
5	<p><b><u>HERTFORDSHIRE, BEDFORDSHIRE &amp; LUTON ICT SERVICES</u></b>                      GM welcomed NC to the meeting.</p> <p>NC gave an update regarding EPS and confirmed that six contractors from East and North Herts CCG and four practices HV CCG were not EPS live.</p> <p>The following points were raised:</p> <ul style="list-style-type: none"> <li>• HM noted that there was national support to increase EPS and electronic repeat dispensing as the LPC had received a letter and the CCGs should have received similar communications.  <b>ACTION: HM to liaise with NC about taking this work forward locally.</b></li> <li>• GM queried whether NC was aware of the national EPS enhancements contractor survey results.  <b>ACTION: HM to send NC a copy of the survey for information.</b></li> <li>• NC confirmed that schedule 2 and 3 of controlled drugs trials to be available by EPS was ongoing. The trial results in practices using the Vision system would be available in early 2018.</li> <li>• It was recognised that GP practices were unaware of prescription items that were not dispensed as on their GP practice system only information about when the item was prescribed was easily accessible. It was noted that the CCG could run a report on not dispensed items. SC indicated though that numbers of not dispensed items were not that high.  <b>ACTION: SC's team to run a report on not dispensed items in Herts Valleys CCG and liaise with HM and NC to see how they could work together on making GP practices more aware of not dispensed items depending on the data.</b></li> <li>• It was noted that community pharmacies were aware of certain medications that were still being issued by paper instead of via EPS.  <b>ACTION: LPC to collate these issues in order that NC could feed this back to GPs.</b></li> </ul>	<p style="text-align: right;">HM</p> <p style="text-align: right;">HM</p> <p style="text-align: right;">SC/HM/NC</p> <p style="text-align: right;">JE/NC</p>

# HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

6	<p><b><u>HERTFORDSHIRE COUNTY COUNCIL</u></b></p>	
6.1	<p><b><u>Public Health Update</u></b> GM welcomed AW and CY to the meeting. The written report was received. AW gave an update and the LPC asked the following:</p> <ul style="list-style-type: none"> <li>• Whilst the LPC was aware that data on the stop smoking service was sent out monthly via the LPC, it was agreed that a news item that outlined good practice similar to the sexual health update that could be sent out to all contractors was developed. <b>ACTION: AW agreed to develop something that could be added as a future LPC news.</b></li> <li>• The LPC asked what is next for alcohol support in Hertfordshire following the recent publication of a short audit-C questionnaire. It was noted that there were no plans to develop another alcohol IBA service at the current time. The LPC expressed concern that not all pharmacies had received the alcohol information cards. <b>ACTION: AW to chase up alcohol information cards and send to all pharmacies.</b></li> </ul> <p>CY gave an update and the following points were raised:</p> <ul style="list-style-type: none"> <li>• The LPC asked if the number of EHC interactions had increased. CY confirmed they had particularly in the last quarter and of Ella One activity which was more costly. Public Health was monitoring this.</li> <li>• The LPC noted that there was a review of the public health specification taking place but there had as yet been not discussions with the LPC on this issue. <b>ACTION: CY to liaise with HM to consult with the LPC regarding proposed changes to the public health specification.</b></li> <li>• The LPC queried what the position is on the health checks programme and the National Diabetes Prevention Programme (NDPP) and how community pharmacy could support. AW confirmed health checks were being rolled out in their own clinics. HM asked to consider feeding this information into the public health contract for community pharmacies and how this could be worked with in the future. <b>ACTION: HM to ensure that this is added as an agenda item to the public health steering group for community pharmacy.</b></li> </ul>	<p style="text-align: right;">AW/JE</p> <p style="text-align: right;">AW/JE</p> <p style="text-align: right;">CY/HM</p> <p style="text-align: right;">HM</p>
7	<p><b><u>NHS ENGLAND</u></b></p>	
7.1	<p><b><u>Central Midlands Area Team Update</u></b> GM welcomed JB and CG to the meeting. The written report was received.</p> <p><u>CPAF Monitoring Visits</u> JB confirmed they cannot share information on who they are visiting with the LPC but that NHS England put in their letter that pharmacies can request support from for LPC representation at the visits.</p> <p><u>MUR Submissions</u> JB confirmed NHSE could withhold payment or seek clawback of MUR payments if pharmacies do not submit their data on time every quarter. The LPC asked to be informed of who the outstanding contractors are but NHSE was unable to offer the information. <b>ACTION: HM to take back to PSNC the issue of sharing this information with LPCs.</b></p>	<p style="text-align: right;">HM</p>

# HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

	<p><b>ACTION: JB to email confirmation to contractors to confirm data submitted has been received by contractors.</b></p> <p><u>Flu</u> The LPC informed NHS England that the notification regarding ordering flu vaccinations for 2018/19 was extremely late and not acceptable. <b>ACTION: CG will feed this issue back to the national team.</b></p> <p><u>National Audit</u> JB confirmed that the national team would be confirming the 2018 national audit in due course.</p> <p>The LPC noted an action from the last LPC meeting regarding the analysis of data for the public health campaigns. CG confirmed NHSE do not analyse the data but retain the data in order to confirm that community pharmacies are meeting their contractual requirements. HM suggested that the LPN Chair could analyse the data as has been undertaken within Essex.</p>	<p><b>JB</b></p> <p><b>CG</b></p>
<p><b>8</b></p>	<p><b><u>EAST AND NORTH HERTS CCG</u></b> GM welcomed Pauline Walton to the meeting. The report was tabled and circulated to meeting attendees.</p> <p><u>Over the Counter (OTC) Medicines Policy</u> The LPC expressed concern that a number of GP practices were sending patients inappropriately for OTC items off license. PW indicated pharmacists should communicate with the GP to resolve these issues. This was agreed but that where it reoccurs this should be collated via the LPC so that this could be fed back to the CCGs. <b>ACTION: LPC to ask contractors to feed in their concerns regarding the implementation of the OTC policy particularly regarding inappropriate referral of patients for OTC products. This would then be fed back via the CCG medicines optimisation GP prescribing leads groups.</b></p> <p><u>Branded Generics</u> RW expressed concern that one of the branded generic switches to Ipinnia is not available to order. <b>ACTION: PW/SC to take this back to their CCGs for investigation.</b></p> <p><u>Care Home Vanguard NHSE Project</u> The LPC asked what input community pharmacy have in the Vangaurd project? PW confirmed that following analysis of information the project will employ a pharmacy technician to action medicine issues and liaise with other stakeholders to action outcomes. The LPC asked why community pharmacies were only being used for the supply function and why the medicine input was delivered by adding another layer of professionals? It seemed that community pharmacy was always left out when it could provide a sustainable model. SC and PW were open to suggestions of models that incorporated community pharmacy that could deliver the same outcomes. They asked to see the evidence that community pharmacists are proven to reduce spend and de-prescribe. <b>ACTION: The LPC to produce evidence and send it to PW and SC for consideration.</b></p> <p><u>Flu</u> PW thanked the LPC and all community pharmacies for their help during the current seasonal flu outbreak.</p>	<p><b>JE/HM</b></p> <p><b>PW/SC</b></p> <p><b>HM/Comm</b></p>

# HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

	<p><u>Inhaler technique checking and adrenaline auto injector injection technique</u> PW indicated that the CCG valued the support that community pharmacy gave on the above areas to patients. <b>ACTION: It was agreed the LPC would add this to the LPC news about providing this support to patients where possible.</b></p>	JE
9	<p><b><u>HERTS VALLEYS CCG</u></b> GM welcomed SC to the meeting. No paper was received.</p> <p>SC gave an update where she highlighted the diabetes plus service which was an exciting project to prove the value of community pharmacy in diabetic care. It was noted that there was an opportunity to feed in to ensure it was as successful as possible.</p> <p>SC also outlined that an open the bag promotion campaign and transfer of information projects would be implemented in the future.</p>	
10	<p><b><u>HERTFORDSHIRE HEALTHWATCH</u></b> GM welcomed MD to the meeting. No paper was received. MD gave an update and identified five key priorities for Healthwatch for the upcoming year.</p> <ol style="list-style-type: none"> <li>1. Income generation – 20% cut from County Council for Healthwatch</li> <li>2. STP – governance arrangements and on the ground action</li> <li>3. Mental health</li> <li>4. General practice sustainability</li> <li>5. Developing better links with Patient Participation Groups (PPGs)</li> </ol> <p>No questions were raised.</p>	
11	<p><b><u>CPPE</u></b> Zara Mehra sent her apologies. The written paper was received.</p> <p>HM noted that the LPC was working with CPPE to deliver some local events that would be promoted shortly.</p> <p>No questions were raised.</p>	
12	<p><b><u>ANY OTHER BUSINESS</u></b> PG noted the positive and cooperative nature of the meeting with all the stakeholders while trying to find solutions for the health challenges. He also asked to note the Pharmacy Industry Network Group (PING) who hold meetings locally on pharmaceutical topics where members were welcome to attend.</p> <p>GM announced, with sadness, the forth coming departure of long standing committee members Ingrid, Garry and Hitesh at the end of this financial year and thanked them for their contribution, efforts and commitment to the LPC and wished them well for the future.</p>	
13	<p><b><u>NEXT OPEN MEETING</u></b> Wednesday 6 June 2018 (10:30am-1:00pm) Novotel Stevenage SG1 2AX</p>	