



*R Solanki
19/9/19*

HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

Unit 8 Weltech Centre, Ridgeway, Welwyn Garden City, Herts, AL7 2AA
Tel: 01707 390095 Email: info@hertslpc.org.uk www.hertslpc.org.uk

STAKEHOLDER MEETING MINUTES

Wednesday 22 May 2019
The View, Welwyn Garden City

Present

Girish Mehta (Chair) - GM
Rachel Solanki (Vice Chair) - RS
Nilesh Bathia - NB
Matt Bristow - MB
Karsan Chandegra - KC
Rizwan Majid - RM
Vinesh Naidoo - VN
Parag Oza - PO
Raj Patel - RP
Purvi Smart - PS
Roy Winograd - RW

Professional

Helen Musson - HM
Sara Norwood - SN
Jeanette Edwards - JE (*from 12noon*)

Guests

Rob Andrew (PCSE) - RA
Jane Bray (NHSE) - JB
Liz Fisher (PH HCC) - LF
Stacey Golding (ENH CCG) - SG
Mary Gough (CCA) - MG
Rachel Lea (LMC) - RL
Kate Mason (PH HCC) - KM
Zara Mehra (CPPE) - ZM
Raj Sahota (HBL ICT) - RSa
Pauline Walton (ENH CCG) - PW
Carol Young (PH HCC) - CY

Apologies

Ingrid Cruickshank
Graham Phillips
Suraj Varia

Apologies

Jane Banbury (PH HCC)
Sarah Crotty (HV CCG)
Alison Gilbert (STP)
Anurita Rohilla (STP)
Alan Spicer (NHSE)
Alison Walsh (PH HCC)

Chair
Girish Mehta MRPharmS

Executive Officer
Helen Musson

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Minute No.	Agenda Item	Lead
1	<p>WELCOME & APOLOGIES FOR ABSENCE GM welcomed everyone to the meeting.</p> <p>Apologies were received from LPC member Suraj Varia and guests Jane Banbury, Sarah Crotty, Alison Gilbert, Anurita Rohilla, Alan Spicer and Alison Walsh.</p>	
2	<p>DECLARATION OF INTEREST None.</p>	
3	<p>ITEMS OF URGENT BUSINESS None.</p>	
4	<p>MINUTES OF OPEN MEETING HELD ON 23 JANUARY 2019 Minutes were ratified and approved.</p>	
4.1		
4.2	<p><u>Outstanding Actions</u> ACTION: Brexit Operational Guidance - JB to take back to ensure NHS England response on LPC comments made at meeting in January 2019.</p> <p><u>Out of Hours</u> Further to clarification from Alan Spicer at NHS England the LPC requested if it was acceptable that any unplanned closures were notified by the next working day. JB confirmed that notification of any unplanned closures the next working day was acceptable.</p> <p>The LPC did feel that the on call telephone number may be necessary for example where a pharmacy is covering rota hours on Christmas Day and an unplanned closure is necessary but there may be no other pharmacies nearby open. ACTION: JB to take back the query regarding the on call telephone number and rota hours and clarify.</p>	JB JB
5	<p>LMC GM welcomed Rachel Lea to the meeting. RL gave a presentation on Primary Care Networks (PCN) and their implementation. RL indicated that she would be happy to come back for the September 2019 meeting for a further update. ACTION: LPC to share the PCN presentation to members.</p> <p>ACTION: LPC to invite RL to the September 2019 meeting for an update presentation.</p>	SN SN
6	<p>HERTFORDSHIRE & WEST ESSEX STP GM welcomed Pauline Walton to the meeting. PW gave a presentation regarding PCN clinical pharmacists and the STP position. ACTION: LPC to add to e-news about webinars on PCNs.</p>	JE
7	<p>HERTS VALLEYS & EAST AND NORTH HERTS CCGs GM welcomed Stacey Golding to the meeting. SG presented her tabled update paper. No questions were raised.</p> <p>The LPC noted that the information sent out in the recent Herts Valleys CCG newsletter</p>	

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	The LPC would have welcomed Herts Valleys CCG representation although it was recognised that Sarah Crotty had sent her apologies.	
8	<p>PUBLIC HEALTH HERTFORDSHIRE (Herts County Council) GM welcomed Liz Fisher to the meeting.</p> <p><u>Tobacco Strategic Plan</u> LF confirmed the Tobacco Strategic Plan has been agreed. They will continue to target areas: pregnancy, mental health, long-term conditions and manual workers. ACTION: LF to share the information with the LPC within a paper update.</p> <p>ACTION: LF to share the final version of the tobacco strategic plan with the LPC.</p> <p><u>Stop Smoking Service</u> LF confirmed 17 contractors in Hertfordshire have been awarded the contract in April 2019. Quits from community pharmacies fell to 491 in 2018/19 from 576 the previous year. LF gave an update that they were planning to change the two day update training. The change would be that the level two training would only be one day face to face training but will also require completion of an online module - similar model to the Sexual Health service.</p> <p><u>District Partnership</u> LF confirmed healthy hubs is being developed and will be ready by December 2019. No questions were raised. ACTION: LPC to invite Ciceley Scarborough to present an update at the meeting in September 2019 on District Council Healthy Hubs.</p> <p><u>Public Health Contracts</u> GM welcomed Carol Young to the meeting. CY gave an update on numbers of community pharmacies delivering public health services. ACTION: CY to send the LPC the Public Health update and the report.</p> <p><u>Sexual Health Update</u> GM welcomed Kate Mason to the meeting. The presentation and sexual health survey report was received. KM gave an update.</p> <p>The LPC expressed concern that there was no breakdown between whether it was a community pharmacy private or an NHS service that could have an impact on how the information was presented in the report. It was recognised that this was a small sample of patients.</p> <p>After a discussion, KM confirmed the paper was for information only and was a draft presented to the sexual health meeting. Any updates would be added to the final report based upon the LPC feedback. ACTION: KM to reflect on LPC feedback and it was agreed to continue working together in the future.</p>	<p>LF</p> <p>LF</p> <p>SN</p> <p>CY/SN</p> <p>KM/HM</p>
9	<p>NHS ENGLAND (Central Midlands Area Team) GM welcomed Jane Bray to the meeting. JB gave an update and outlined the following points:</p> <ul style="list-style-type: none"> • CPAF screening questionnaire had now been communicated to all pharmacies. • Certain flu vaccinations by suppliers are no longer available to order. 	

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	<ul style="list-style-type: none"> • Payments for the quality payments in February 2019 will be made on 1 June 2019. • There has been a delay in resources being sent out to contractors for the oral health campaign. Pharmacies can contact NHS England if not received. • Changes have been made so that contractors can now have up to 10 accounts without prior NHS England approval and it was noted that NHS England was still missing some generic email addresses for community pharmacy contractors. <p>ACTION: JB to forward the NHS England update paper for circulation.</p> <p>ACTION: LPC to share with JB their outstanding nhs.net email list.</p> <p>The LPC queried again that when contractors submitted any form of documentation to NHS England, they were still not receiving confirmation. ACTION: JB to take this back to NHS England.</p> <p><i>Jeanette Edwards present.</i></p>	<p>JB/SN</p> <p>SN</p> <p>JB</p>
10	<p>HERTSFORDSHIRE, BEDFORDSHIRE & LUTON ICT SERVICES</p> <p>GM welcomed Raj Sahota to the meeting. The paper was received. RSa gave an update and outlined the following:</p> <ul style="list-style-type: none"> • GP practices with dispensing pharmacies tended not to wish to switch on and go live with EPS. HM expressed concern that this potentially identified an issue with direction of prescriptions that was not acceptable and should be discussed with NHS England. • BSA looking to help local community pharmacies and support them with EPS and eRD. • Phase 4 is now in pilot stage. • RSa has not been receiving the monthly reports from the central team so is unable to forward this to the LPC. <p>ACTION: LPC to link RSa and NHSE regarding practices and potential direction of prescriptions.</p>	<p>HM/RSa/ JB</p>
11	<p>HERTFORDSHIRE HEALTHWATCH</p> <p>No apologies were received. No paper was received. No discussion was held.</p>	
12	<p>CPPE</p> <p>GM welcomed Zara Mehra to the meeting. The report was received.</p> <p>No further questions were raised.</p> <p>ACTION: LPC to sign off/confirm next semester events.</p>	<p>HM/GM</p>
13	<p>PRIMARY CARE SUPPORT ENGLAND (PCSE)</p> <p>GM welcomed Rob Andrew to the meeting. RA requested to attend the meeting to introduce himself as the Pharmacy Engagement Manager (PCSE) and wants a closer working relationship with LPCs. RA confirmed that the direction of travel was for all market entry applications to be submitted online with no paper applications.</p>	
14	<p>ANY OTHER BUSINESS</p> <p>None.</p>	
15	<p>NEXT STAKEHOLDER MEETING</p> <p>Wednesday 18 September 2019</p> <p>The View, Old Hens Lane, Welwyn Garden City, AL7 2ED</p>	