



# HERTFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

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## STAKEHOLDER MEETING MINUTES

Wednesday 23 January 2019  
Novotel Stevenage

### Present

Girish Mehta (Chair) - GM  
Rachel Solanki (Vice Chair) - RS  
Nilesh Bathia – NB  
Matt Bristow – MB  
Karsan Chandegra – KC  
Rizwan Majid – RM  
Vinesh Naidoo - VN  
Parag Oza – PO  
Raj Patel - RP  
Graham Phillips - GP  
Purvi Smart - PS  
Roy Winograd - RW

### Professional

Helen Musson - HM  
Ingrid Cruickshank - IC  
Jeanette Edwards - JE  
Sara Norwood (minute taker)

### Guests

Jane Banbury (PH HCC) - JB  
Liz Fisher (PH HCC) – LF  
Alison Gilbert (H&WE STP) – AG  
Mike Harrison (LMC) - MH  
Carolyn Hook (NHSE) - CH  
Zara Mehra (CPPE) – ZM  
Raj Sahota (HBL ICT) - RSa  
Alan Spicer (NHSE) – AS

### Apologies

Suraj Varia

### Apologies

Jane Bray (NHSE)  
Sarah Crotty (HV CCG)  
Stacey Golding (ENH CCG)  
Alison Walsh (PH HCC)  
Pauline Walton (ENH CCG)  
Carol Young (PH HCC)

Chair  
Girish Mehta MRPharmS

Executive Officer  
Helen Musson

A large, stylized handwritten signature in black ink, likely belonging to Girish Mehta, the Chair.

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Minute No.	Agenda Item	Lead
1	<p><b>WELCOME &amp; APOLOGIES FOR ABSENCE</b> GM welcomed everyone to the meeting.</p> <p>Apologies were received from LPC member Suraj Varia and guests Jane Bray, Sarah Crotty, Stacey Golding, Alison Walsh, Pauline Walton and Carol Young.</p>	
2	<p><b>DECLARATION OF INTEREST</b> None.</p>	
3	<p><b>ITEMS OF URGENT BUSINESS</b> None.</p>	
4	<p><b>MINUTES OF OPEN MEETING HELD ON 31 JANUARY 2018</b></p>	
4.1	Minutes were ratified and approved.	
4.2	<p><u>Matters Arising</u> None.</p>	
4.2.1	<p><u>NHS Long Term Plan</u> The LPC noted that the NHS Long Term Plan had been published since the last meeting. It was noted that the Sustainability and Transformation Partnerships (STPs) would be developing local strategies that would outline how they would take forward the ambitions in the NHS Long Term Plan. The LPC is keen to see local multidisciplinary working that involves the LPC to help develop the local plan. It was agreed to discuss this item with the STP representative when present at item 10.0 about how the LPC would be involved.</p>	
5	<p><b>BREXIT OPERATIONAL GUIDANCE</b> The paper was received.</p> <p>As reported that a letter had been shared with all pharmacies earlier in the week regarding the current picture.</p> <p>The LPC queried whether there would be any public campaign as patients are concerned about the impact of Brexit on medicines supplies and are asking questions at community pharmacies. AS did not have the answer but that if there is a campaign it will be nationally led and driven.</p> <p>The LPC queried whether there was a local NHS England response to the guidance and what the advice was to contractors. AS indicated that it was unlikely that there would be a local response and that there was no other advice other than what had already been shared.</p> <p>The LPC also raised the following questions:</p> <ul style="list-style-type: none"> <li>• Have the practicalities of implementation been considered i.e. how to dispense a different brand if this can only be changed on prescriber systems for example?</li> <li>• How can the LPC work with NHS England to make sure we are involved and getting the correct information to contractors?</li> <li>• Would it be more beneficial if NHS England liaised with wholesalers rather than pharmacy contractors to understand medicine shortages?</li> </ul>	

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	<p><b>ACTION: LPC to report any medicine supply issues directly related to Brexit to Amit Dawda, Interim LPN Chair, and to invite pharmacy contractors to feedback on these issues.</b></p> <p><b>ACTION: AS to take back the LPC questions to NHS England for guidance and response.</b></p>	<p>LPC</p> <p>AS</p>
6	<p><b>HERTFORDSHIRE, BEDFORDSHIRE AND LUTON ICT SERVICES</b> GM welcomed Raj Sahota to the meeting. RSa tabled a paper on EPS/electronic Repeat Dispensing (eRD) usage by GP practices across Hertfordshire and gave a brief update after returning from maternity leave. RSa asked for any issues/concerns to be forwarded to her. It was noted that EPS phase 4 being piloted but there is no further information on progress yet.</p> <p><b>ACTION: HM to forward NHSBSA email to RSa to discuss and support for EPS and eRD.</b></p>	<p>HM</p>
7	<p><b>HERTFORDSHIRE COUNTY COUNCIL</b></p> <p><b>7.1</b> <u>Public Health Update</u> GM welcomed Jane Banbury and Liz Fisher to the meeting.</p> <p>LF gave an update. LF also confirmed that there are fewer smoking quits in community pharmacy but that this was comparable with other providers. It was noted that some of this decrease could be due to not completing the relevant section on PharmOutcomes.</p> <p>LF noted that there had been issues with a couple of pharmacies refusing NRT supply. HM offered LPC support to LF and these pharmacies to resolve any issues.</p> <p><b>ACTION: LF to share the updated tobacco control plan with the LPC.</b></p> <p><b>ACTION: LF and HM to liaise with regarding support to pharmacies refusing NRT supply.</b></p> <p><b>7.2</b> <u>Phase 3 Proposal</u> The Phase 3 Proposal was received and approved by the LPC. The LPC queried when negotiating the 2019/20 contract that any future criteria considers patient demographics and prevalence. JB stated they had considered GP provision, community pharmacy and specialist provision and it will be addressed. The LPC also questioned whether the contract was equitable in comparison to other providers e.g. GP practices with its criteria of delivery for three stop smoking quits and five EHC interventions. JB and LF confirmed this was equitable across all providers.</p> <p>JB asked if there had been any feedback regarding the recent request to undertake the PGD signing by DocuSign. The LPC indicated that they had not received any negative feedback and it appeared to be easier for pharmacists to sign online.</p> <p><b>ACTION: JB to bring the sexual health strategy plan for the next five years (including the recent patient EHC survey results) to the next LPC meeting.</b></p>	<p>LF</p> <p>LF/HM</p> <p>JB</p>



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	<p>It was noted that medicines shortages are complex and it was requested that prescribers are supportive where community pharmacies request alternative medicines.</p> <p><b>ACTION: LPC to remind community pharmacies in newsletter about offering alternatives to medicines where shortages may occur.</b></p> <p><b>ACTION: LMC and LPC to agree a joint letter that could be shared with GP practices and community pharmacies on how to approach medicines shortages.</b></p>	<p>LPC</p> <p>LPC/LMC</p>
10	<p><b>HERTFORDSHIRE AND WEST ESSEX STP</b> GM welcomed Alison Gilbert to the meeting. The presentation slides were received. AG gave a presentation on 'An Integrated Health and Care Strategy' across the STP area and noted the following points:</p> <ul style="list-style-type: none"> <li>• The STP is moving towards becoming an Integrated Care System (ICS) although it was unlikely to be implemented for the next two to three years.</li> <li>• There are currently three Integrated Care Alliances in our STP linked to the current CCG areas.</li> <li>• There may be duplication in roles, groups and meetings as we move towards implementing the new structure.</li> </ul> <p>The LPC queried how the LPC ensure that its voice is heard. AG indicated that the strategy is outlined and that it is up to the LPC and it is now the LPC's opportunity to outline how it would wish to be involved. AG stated that the presentation can be shared with colleagues and encourage the LPC and their colleagues to engage with it.</p> <p><b>ACTION: The LPC to confirm how it would like to be involved in the strategy and the different structures of where it needs to be engaged.</b></p> <p><b>ACTION: LPC to use presentation and share with colleagues to inform about the STP strategy.</b></p>	<p>LPC</p> <p>LPC</p>
11	<p><b>HERTFORDSHIRE HEALTHWATCH</b> No apologies were received. No paper was received. No discussion was held.</p>	
12	<p><b>CPPE</b> GM welcomed Zara Mehra to the meeting. The report was received. No questions were raised.</p>	
13	<p><b>ANY OTHER BUSINESS</b> None.</p>	
14	<p><b>NEXT STAKEHOLDER MEETING</b> Wednesday 22 May 2019 Venue tbc</p>	

