

STAKEHOLDER MINUTES

18 September 2019

The View, Welwyn Garden City

Present

Rachel Solanki (Vice Chair) - RS
Karsan Chandegra – KC
Ramen Farahani - RF
Vinesh Naidoo - VN
Parag Oza – PO
Raj Patel – RP
Graham Phillips - GP
Purvi Smart - PS
Roy Winograd - RW
Suraj Varia – SV

Apologies

Nilesh Bathia
Ingrid Cruickshank
Girish Mehta

Professional

Helen Musson - HM
Sara Norwood (Minute Taker)

Guests

Rachel Lea (LMC) – RL
Zara Mehra (CPPE) – ZM
Raj Sahota (HBL ICT) – RSa
Ciceley Scarborough (PH HCC) – CS
Alan Spicer (NHSE&I) - AS
Alison Walsh (PH HCC) – AW
Carol Young (PH HCC) - CY

Apologies

Jane Bray (NHSE)
Sarah Crotty (HV CCG)
Liz Fisher (PH HCC)
Stacey Golding (ENH CCG)
Pauline Walton (ENH CCG)

Minute No.	Agenda Item	Lead
1	<p>WELCOME & APOLOGIES FOR ABSENCE RS welcomed everyone to the meeting. Apologies were received from LPC members Nilesh Bathia, Ingrid Cruickshank and Girish Mehta and guests Jane Bray, Sarah Crotty, Liz Fisher, Stacey Golding and Pauline Walton.</p>	
2	<p>DECLARATION OF INTEREST None.</p>	
3	<p>ITEMS OF URGENT BUSINESS None.</p>	
<p>4</p> <p>4.1</p> <p>4.2</p>	<p>MINUTES OF STAKEHOLDER MEETING HELD ON 22 MAY 2019 Minutes were ratified and approved.</p> <p><u>Outstanding Actions</u> ACTION: Herts, Beds & Luton ICT Services – LPC to link RSa and NHSE regarding practices and potential direction of prescriptions. HM confirmed this will be taken forward.</p> <p>ACTION: CPAF/NMS – HM to take this up with PSNC in order to get NHSBSA to allow NHSE to share this data with LPCs. HM confirmed this has been raised with PSNC and been discussed but due to the implementation of the new contract this might take a bit longer to get a definitive answer.</p>	<p>HM/RSa/ JB</p> <p>HM</p>
5	<p>PRIMARY CARE NETWORKS (PCNs) RS welcomed Rachel Lea to the meeting. RL gave an LMC update.</p> <p><u>LMC</u> RL confirmed the main areas of concerns for PCNs are currently:</p> <ul style="list-style-type: none"> • Roles and reimbursement (for additional posts) • Future DES specifications and their funding • Changes to local enhanced services <p>It was noted that from April 2020 the PCN must have an additional organisation outside of general practice. This could be community pharmacy but it also could be other linked primary care organisations.</p> <p>The LPC asked how they and community pharmacy can work with the LMC to support the implementation of PCNs. RL indicated it was very early stages for each PCN but it could be a possibility to work together when the new DES specifications are published.</p> <p>ACTION: RL to send the meeting paper to the LPC for circulation.</p> <p><u>LPC</u> HM gave an LPC update regarding the new Community Pharmacy Contractual Framework (CPCF) and that community pharmacies will be funded to engage with PCNs.</p> <p>HM noted the LPC had offered their model of employing community pharmacists as the PCN pharmacist to PCNs. HM confirmed that Harpenden PCN and Central Watford & Oxhey PCN are using the LPC model. The LPC will continue to develop a relationship with PCNs regardless of the LPC model to ensure</p>	<p>RL</p>

	<p>engagement of all community pharmacies. HM outlined concern that in her experience with liaison with PCNs is the managing of expectations of practices and what a PCN pharmacist can/will do.</p> <p><u>CCG</u> The CCG sent apologies. The East & North Herts CCG PCN list was noted. Herts Valleys had not yet published their PCN list although AS suggested this was already available on their website.</p>	
6	<p>HERTFORDSHIRE & WEST ESSEX STP The STP sent apologies. A PCN update paper was received.</p>	
7	<p>NHS ENGLAND & NHS IMPROVEMENT RS welcomed Alan Spicer to the meeting. AS confirmed NHS England and NHS Improvement (NHSE&I) are working together and that a consultation for a new staff structure was in operation and that there would be further clarity at the end of September 2019. AS confirmed that NHSE&I would be implementing a smaller team than is currently in place and that they would support both pharmacy and optometry. The LPC requested that they and community pharmacy contractors were kept up to date with timescales and changes.</p> <p><u>Christmas Hours</u> AS confirmed if contractors would like to change their supplementary hours on Christmas Eve and New Year's Eve they must inform NHSE&I by end of September 2019. No core hours changes requested have been approved in previous years. Contractors directed to open over the Christmas and New Year period will be notified to the LPC by the end of the week. Those directed to open are based upon a record of who has taken part in the 'rota' over previous years and on those pharmacies who have shown an interest in opening on bank holidays so this is distributed fairly and equitably.</p> <p><u>Out of Hours</u> It is confirmed that during out of hours periods should for any reason your pharmacy need to close for unplanned reasons and in mitigating circumstances you should notify NHS England and NHS Improvement East of England immediately on the next working day. You do not need to contact them urgently during the out of hours period when the unplanned closure occurs. However, you must contact and inform NHS111 straight away. ACTION: LPC to add Out of Hours information to the website and e-news.</p> <p><u>PCNs</u> AS confirmed he had not had any dealing with PCNs yet but will be dealing with PCNs at the STP level. HM challenged AS as it was in their national contract. AS replied this was dealt with by NHSE&I at a higher level.</p> <p><u>CPAF</u> There are no planned changes to how CPAF visits are run. Requests for contractors to do full CPAFs in November 2019 will be notified very soon. ACTION: AS to inform HM how many contractor CPAF visits for Hertfordshire are planned.</p> <p><u>Brexit</u> AS confirmed an email had been sent from NHSE with the latest Brexit position including links and updated FAQs.</p> <p>Jill Loader from NHSE&I has sent a response to the LPCs queries on Brexit as outlined on the outstanding actions.</p>	<p>HM</p> <p>AS</p>

	<p>ACTION: AS to share Jill Loader’s response with the LPC for circulation.</p> <p>The LPC asked who the Brexit forum were and how we could work with them? ACTION: AS to take this back and feedback as soon as possible.</p> <p><u>CPCF</u> The PSNC briefing was received. HM briefed stakeholders on CPCF. AS confirmed NHSE&I along with the LPC have been invited to the CPCF regional workshops. AS noted it is not clear what local teams are going to contribute as this has been driven centrally. ACTION: RL requested HM give an update of the CPCF at the next LMC meeting.</p> <p>ACTION: HM to develop a briefing for stakeholders as to how the new CPCF affects them.</p> <p><u>Advanced Services and Pharmacy Quality Scheme (PQS) Payments</u> AS highlighted that NHSBSA currently do a validation process regarding payments. AS stressed if contractors do not have patient consent forms for advanced services then contractors cannot evidence and payments have been claw backed. Payments have also been claw backed for the PQS where evidence has not been presented. Contractors should be reminded to retain evidence otherwise they will lose money for these payments.</p>	<p>AS</p> <p>AS</p> <p>HM</p> <p>HM</p>
<p>8</p>	<p>PUBLIC HEALTH HERTFORDSHIRE (Herts County Council) RS welcomed Carol Young, Alison Walsh and Ciceley Scarborough to the meeting.</p> <p><u>Sexual Health Update</u> CY confirmed the followed:</p> <ul style="list-style-type: none"> • Community Pharmacy Contracts – there are now 91 providing smoking services and 81 providing sexual health services. • Public Health are aware that some of the sexual health PGDs expire shortly and they may be extended for a short period. CY proposed holding training around sexual health PGDs around November 2019 but HM expressed concerned about additional meetings due to the new CPCF and this should be combined with the existing LPC locality Public Health events coming up. <p>ACTION: CY to send the LPC the paper for circulation.</p> <p><u>Tobacco Control Update</u> AW confirmed the following:</p> <ul style="list-style-type: none"> • Tobacco Control Alliance meeting planned for 17 October 2019. • Stoptober packs have been sent out to contractors. Other stop smoking resources are available through PharmOutcomes. • Public Health Hertfordshire do not currently approve the use of e-cigarettes alongside Champix until further clarification and evidence is available. <p><u>District Partnership Healthy Hubs</u> CS gave an update. The paper was received. CS encouraged the LPC to promote pharmacies to engage and direct referrals to the hubs. Following a query from the LPC CS confirmed the hubs would also in return promote community pharmacy services. It was agreed that CS and the LPC should work together to increase knowledge of community pharmacy services and how the hubs could work with them. CS confirmed a communications toolkit has been approved with information on how to contact each hub.</p>	<p>CY</p>

	ACTION: CS and LPC to liaise regarding hubs and community pharmacy engagement.	CS/HM
9	HERTS VALLEYS & EAST AND NORTH HERTS CCGs Apologies were sent. No paper was received. HM gave an update from PW that the CG was supporting the antimicrobial campaign and changes to QEII hospital opening hours and consultation was still open.	
10	HERTSFORDSHIRE, BEDFORDSHIRE & LUTON ICT SERVICES RS welcomed Raj Sahota to the meeting. The Hertfordshire EPS Utilisation paper was received at the meeting. RSa gave an update and outlined the following: <ul style="list-style-type: none"> • E&NH CCG have agreed a local target of 25% for electronic repeat dispensing uptake by GP practices. • The NHSBSA have made an offer to support GP practices whereby they can identify a list of patients suitable for ERD. This has been offered to GP practices locally. • Phase 4 has been successful in pilot stage. NHS Digital will roll this out by the end of the year. More information will follow once plans have been put in place. <p>HM noted the LPC were still not receiving the monthly reports. ACTION: RSa confirmed the LPC will now continue to receive the reports regularly and will forward to HM.</p>	RSa
11	CPPE RS welcomed Zara Mehra to the meeting. The report was received. ZM gave an update. <u>CPCS</u> ZM confirmed Health Education England and CPPE will provide two regional workshops in Norwich (February 2020) and Hertfordshire between October 2019 and March 2020. The LPC questioned what the training covers and whether two regional workshops was enough for the amount of contractors across the area. ACTION: LPC to discuss CPCS at the afternoon meeting and feedback to ZM.	HM
12	ANY OTHER BUSINESS None.	
13	NEXT STAKEHOLDER MEETING Wednesday 22 January 2020 The View, Old Hens Lane, Welwyn Garden City, AL7 2ED	