

## COMMITTEE MEETING MINUTES

Thursday 18<sup>th</sup> July 2019

1.00pm - 5.00pm

Venue: Holiday Inn, Grange Park, Northampton. NN4 5EZ

### LPC MEMBERS PRESENT:

Raju Malde (RM)  
Carolynne Freeman - Vice Chair (CF)  
Veronica Horne (VH)  
Rishi Hindocha (RH)  
Chetan Parmar (CP)  
Has Modi (HM)  
Matthew Armstrong (MA)  
Daljit Poone (DP)  
Anil Patel (AP)  
Aimee Mulhern (AMu)

### OTHERS IN ATTENDANCE:

Sue Snelling - Chair (SSn)  
Anne Marie King - Chief Officer (AMK)  
Sue Smith CPPE - Regional tutor

### APPOLOGIES

Kishor Shah (KS)  
Amrit Minhas (AM)  
Lakhminder Flora (LF)  
Hansa Bi (HB)

The committee welcomed Aimee Mulhern (CCA Lloyds) and said goodbye to Chetan Parmar who attended his last meeting today. The members thanked Chetan for his contribution whilst on the committee.

Outstanding declarations of interest were completed (AMu). There were no declarations of interest reported with the agenda.

The committee thanked Tanith Bell (Tillotts) for sponsoring the meeting.

### Minutes of previous meeting

Minutes of the previous meeting (Thursday 9<sup>th</sup> May 2019) were reviewed and approved as an accurate reflection of the meeting and action points. SSn signed the minutes as Chair.

### Reports

## Chief officer report

AMK presented her report to the committee for discussion (See attached notes)

- The committee discussed the Northants Varenicline PGD which had not been signed by many pharmacies. It was agreed that this may be due to decreased remuneration. AMK explained that there should be better quit rates with Varenicline and we should encourage contractors to sign.
- The committee discussed the fact that the MK Minor Ailment scheme had not been signed by some contractors. AMu said this was because of a contract issue involving a whistleblowing clause. MA will look into the issue from a Boots perspective.
- RAG analysis. AMK asked for more support with the RAG analysis as she felt she had needed more support with the Varenicline PGD. AMu said she would be able to help with contracts due to her experience.
- Corby 'show and tell' event will be held on 11<sup>th</sup> September 2019. AMK asked if a committee member would like to attend this event with LMC, LOC, LDC members. It will be a good opportunity to explain the pharmacy contract. MA offered to attend.
- Giles Owen (Nene CCG) has asked for help with '30 days and 30 ways'. The committee discussed how this could be linked with a MA scheme and it was suggested that the LPC approach him again regarding such a scheme.

## Finance Report

CF gave the report on behalf of AM

AM is now set up as a signatory on the account together with CF, SSn, and RM. AM is also registered for online banking. Due to the fact that it has taken so long for AM to be set up, it was agreed that another member of the committee would register for online banking so that we always have a contingency. SSn offered to do this and will make the necessary application online.

It was noted that CF had paid AMK salary out of her own funds in May and June because we did not have a facility to do this electronically. CF was reimbursed on both occasions via a cheque signed by two signatories. This will appear on the committee bank statement.

## Contracts committee

HM gave his report to the committee (attached).

## Governance committee

No report

## Services (Strategy) committee

The discussion around PCNs was led by MA who gave some background to the structure of PCNs and how pharmacy could fit in. CF pointed out that collaboration between local pharmacy contractors would be difficult depending on the mix between national chains and independents.

MA thoughts were that pharmacy already delivers many services and PCNs should be made aware. It was agreed that pharmacy should not only sign up to a service but must show that the service is being delivered properly. The committee agreed that it would be deemed negative for pharmacies to approach PCNs independently. We need to engage in a coherent way

Rob Andrew introduced himself as pharmacy representative for Primary Care Support England who mainly deal with Market Entry applications and NHS supplies. The organisation of PCSE changed in November 2018 in that each sector (eg pharmacy) would have their own representative in order to provide better engagement.

RA explained that Market Entry applications will now be electronic. This will improve speed in the application process and will ensure that forms are completed properly avoiding paperwork being sent back for further clarification and information. When completing an application, contractors will select the correct HWB within the correct boundary area, and this will ensure notifications are sent to the correct persons.

In the future LPC feedback will also be electronic and linked to the completed form.

Further PCSE changes will be to the pharmacy manual so it is clearer as to who relevant personnel are, and how they can be contacted.

Regarding the NHS supply function, improvements will be made to the log in and password areas. Passwords will need to be changed less frequently.

PCSE will be at the pharmacy show. AMK will inform contractors of this.

#### **Dr Nicola Smith NHS MK CCG Chair / PCN MK**

NS explained the PCN map for MK showing which practices were working together in each PCN. The PCNs will work with the wider STP (ICS) to look at population needs in their area. The committee discussed how each PCN had started work on their own agenda and commented that in the future each PCN could, and should, offer similar services to ensure that each area is equitable.

The committee asked how pharmacy could fit into each PCN. NS thought that medicines management, repeat prescription management and services such as Flu Vaccination were possibilities. NS suggested that the LPC contact each PCN lead to establish a relationship.

#### **Julie Curtis - Director of Primary & Community Integration Nene CCG / PCN Nene**

JC explained how the PCNs have been formed in Northants and the committee looked at the map to see which GP practices are now working together. Other healthcare professionals will be employed to work within each PCN eg Clinical Pharmacist, Physiotherapist, Paramedic.

JC explained that there will be new service specifications within the new GP contract which will appeal to pharmacy eg Care Home support, Medicines optimisation.

JC will send the LPC a list of contacts within each PCN, so that we can approach relevant leads to ensure our voice is heard.

JC offered to attend another LPC meeting in the future to provide an update as to how each PCN is progressing and so that we can better understand how pharmacy may be involved. The committee members welcomed this offer.

#### **Giles Owen - Nene CCG**

GO gave an update regarding the Repeat Prescribing changes in Northants. He indicated that there had been very few complaints and at this stage over 80% of practices are now live.

Audit has been carried out to establish cost savings and it is estimated that there has been a reduction in costs of 2.08% which could equate to 1.8 million over a year.

GO thanked pharmacies in Northants for their support with the project which was deemed a success, and from a pharmacy point of view had benefits of freeing up pharmacy staff time.

#### Any Other Business

LF - Will postpone SSn review as he was unable to attend today.

Sue Smith CPPE - Explained that new events are now on the website for MK and Northants. Events will also include some 'all day' workshops and will include hospital pharmacists. All day events include Consultation Skills and Clinical Medication Reviews.

AMK - Asked for volunteers to attend the PSNC conference. AMK, SSn and SMu will attend.

HM - As PSNC member was asked about the new contract negotiations. He said that announcements will be made in the next couple of weeks. Urgent Care is expected to feature as a priority.

Date of next meeting confirmed as Tuesday 17<sup>th</sup> September 2019 followed by the AGM

The meeting was closed at 5.00pm

X

Sue Snelling



#### Chief Officer Report (Notes)

Achievements since last forum;

- Varenicline PGD launched in Nene
- Successful and well attended event to launch
- Sponsorship for various ,meetings secured
- Barrier to MK CCG Pharmacy First contract sign off identified and resolved

Help welcomed from the group:

- Newsletter contributions
- Guests for LPC meetings
- RAG
- PCN work
- Show and Tell event September 11th Corby
- Nene CCG 30 days, 30 ways video
- Conference 25/9/19
- Encourage new ways of working e.g. by implementing a pledge

Current Issues for contractors:

- Uncertainty
- Financial pressures/ reimbursement
- Concessions and costs
- Commissioners looking to streamline and exclude non performers
- Stock shortages
- Market Entry
- Multiples unwilling (sometimes) to sign off CCG contract variations

### Market Entry Report

Application for inclusion in the pharmaceutical list - change of ownership application - The Pillbox & Case Co. Limited. Granted - (previously Mr Pickford), St John's Road, Kettering.

Northampton Medical Services Ltd offering Unforeseen Benefits in Hanslope, Milton Keynes. The PSRC determined that the application should be refused (mid-June) on the following basis:

- There is already a reasonable choice with regard to obtaining pharmaceutical services.
- There is no evidence of people sharing a protected characteristic having difficulty in accessing pharmaceutical services.
- There is no evidence that innovative approaches will be taken with regard to the delivery of pharmaceutical services.

The PSRC is not satisfied that granting the application would confer significant benefits that would secure improvements or better access to pharmaceutical services. 12 July...application above will be appealed. Reps by mid-August. HM conflict of interests. LPC replied reiterating previous response to recommend up-holding original decision.

### Finance Report

*Report for May & July 2019*

#### INCOME

54000.15	Levys
54000.15	TOTAL

#### EXPENDITURE

TOTAL OUTS

42512.86

112476.6  
5

TOTAL

112476.6  
5