

COMMITTEE MEETING MINUTES

Thursday 16th July 2020

12noon –2.00pm

Venue: Online meeting (Due to Covid 19 restrictions)

LPC MEMBERS PRESENT:

Raju Malde (RM)
Carolynne Freeman – Vice Chair (CF)
Matthew Armstrong (MA)
Kishor Shah (KS)
Lakminder Flora (LF)
Anil Patel (AP)
Rishi Hindocha (RH)
Hansa Bi (HB)
Amir Ismail (AI)
Has Modi (HM)
Vernoica Horne (VH)

OTHERS IN ATTENDANCE:

Anne Marie King – Chief Officer (AMK)

APPOLOGIES

Sue Snelling
Amrit Minhas (AM)
Aimee Mulhern (AMu)
Daljit Poone (DP)

There were no declarations of interest reported with the agenda.

Minutes of previous meeting

Minutes of the previous meeting (Thursday 21st May 2020) were reviewed and approved as an accurate reflection of the meeting and action points. CF signed the minutes virtually as Vice Chair.

Reports

Chief officer report

Finance Report

DP gave the report to the committee. (Report attached)

The committee discussed the funds in the account which now include money from the integration fund. (£11559.47). Due to reduced meeting costs (COVID), it was agreed that we would look at the funds going forward to prevent an excess in the account. If this was the case the levies could be reduced. Finance sub committee to discuss with AM option of 9month v 6month prior to next meeting in Sept 2020.

Contracts committee

DP gave the report to the committee. (Report attached)

Governance committee

There was no report

Services (Strategy) committee

There was no report

Proposals for new Chair and Vice Chair

- New chair (CF) voted unanimously from all 11 members on the virtual call without any objections.
- Thank you for (SN) for all her previous input into the committee.
- AMK spoken to (CF), in line with new committee role from NHS England. CF proposal to meet twice a month with (AMK)
- (CF) to be remunerated with a pragmatic approach 1 day a month and not claim honorarium.
- Committee decided that we do want a vice – chairman following the promotion of (CF)
- Part of the LPC succession plan and open to members to approach (AMK) to discuss further.

Subgroup committees refresh

Services (Strategic Development) – (MA)

Agreed the following members supporting working group for strategic development are:- (MA), (VH), (AP), (AM), (KS) and (HB).

Agreed that prior to next meeting in September 2020 that this sub committee would meet either face to face or virtual and check priorities for strategy moving forward with the current COVID climate. Reminder – that this task was last discussed and strategy made in November 2019.

(MA) – 15ft footfall business strategy within Boots – What does this mean for city centre footfall after COVID.

(HM) – Could be a national trend in low volume pharmacies not having the appropriate financial due diligence conducted and more closures on the cards.

Governance Committee (LF)

Recent COVID will potentially increase the payroll in the committee.

(LF) to set up a conversation with (AMK) and (CF). Subject to review and set up – Organise in next few weeks prior to September 2020 meeting.

Agreed the following members form part of the Governance sub committee – (LF), (HM), (RH), (RM), (HB)

Governance sub committee to have a meeting via virtual or face to face prior to September 2020 meeting.

Finance Committee

(AMK) explained that (AM) needs support.

Finance Committee is formed of the following – (AM), (DP), (AP) and (AI).

Finance sub committee will meet via virtual communication prior to September 2020 meeting to update.

Any Other Business

Smoking Cessation Services

(AMK) – NRT being offered by first for well-being only. PGD for champix hit a stalemate with NCC with remuneration. AMK to ask Rishi for further advice. Proposal to RAG rate.

This example also demonstrated the challenge of LPC and other contractors not being allowed to be consulted before contractors sign formal PHC contracts.

Flu

(AMK) – Second COVID spike speculative. Age group could come down from 65 years plus to 50 years – yet to be confirmed. Ordering and distribution could be a challenge during COVID. Possibility of large sports hall to accommodate the normal influx of flu inoculation, community pharmacies need to ensure they maximise opportunity to offer the service.

Substance Misuse

(AMK)- LPC has met with (CNWL): North London provider of this service. Extra payment allocated to pharmacy over historical service provided – Positive outcome.

Deliveries to Vulnerable during COVID

(AMK) – Service will end at the end of July 2020 by Northamptonshire Fire Service. Over 3000 deliveries managed by this service during March 2020 to July 2020. Patient to take responsibility for self care agenda. This will be reviewed if there is a second wave. Footnote – Resilience Team at NCC have not managed this service to date.

PSNC Meeting update – present (AMK, HM, MA)

(AMK) – Next meetings 16 September 2020 and 17 November 2020 and need 2 LPC representatives again from LPC prior to September meeting.

(AMK) – Reduce LPC variations between LPC's. Use KPI's to ensure standards are maintained and uniform between LPC's. Improve relationship between LPC and PNSC.

PQS

(AMK) – This is straightforward and all COVID related. The set date for this is January 2021. We anticipate the next PQS to be more challenging next year.

Finance

(CF) applied for online banking, finance team to check if associated bank card is active.

Summary Of Meeting

Thank you to (CF) for stepping up to Chair the LPC.

Sub group meet before next meeting in September 2020

Virtual AGM lunchtime meeting and link with LPC meeting afterwards – September 2020.

Date of next meeting is confirmed as Thursday 17th September 2020

The meeting was closed at 1.00pm

X
Signed
Chair



Treasurer Report for May June 2020			
INCOMINGS			
27999.96	Levys		
27999.96	TOTAL		
TOTAL IN THE ACCOUNT AS OF		01/05/2020	£147,514.71
TOTAL INS			£27,999.96
TOTAL			£175,514.67
TOTAL OUTS			£40,001.18
			£135,513.49
TOTAL AS OF		30/06/2020	£135,638.59
		12/07/2020	£149,279.14
			£11,320.54
			£6,000.00
			£18,994.00
		TOTAL	£112,964.60

Monthly running costs £11559.47 (see outgoings)

Therefore currently **9 months** running costs

Market Entry Report

Market Entry May 2020-July 2020 Application by Farali Ltd to open a pharmacy at Pharmacy Unit, Whitehouse Health Centre, Dorset Way, Whitehouse, Milton Keynes. MK8 1EQ Reps by 11th May

Change of Ownership Roade Pharmacy granted (Roade Healthcare Ltd)

Application for Relocation of practice premises after outline consent takes effect – Brackley Medical Centre. Granted.

Application offering unforeseen benefits at Land off Kestrel Road, Priors Hall Park Corby, NN17 by MAP Pharma Ltd Refused

Jardines Barrosa Way, Whitehouse, MK to commence trading 16/4/20

Lloyds (Mckesson UK) closed Abington Av on 31/3/20

Lowick Ltd to relocate the pharmacy premises at Washington House Surgery, Brackley reps invited by 26 July. LPC no objections

MAP PHARMA LTD – APPLICATION FOR INCLUSION IN THE PHARMACEUTICAL LIST OFFERING UNFORESEEN BENEFITS AT LAND OFF KESTREL ROAD, PRIORS HALL PARK, CORBY, NN17 application refused and awaiting outcome from appeal.

Final observations on appeal invited Change of ownership application for Jhoots Healthcare Limited at 42 Semilong Road, Northampton, NN2 6BU by Jhoots Pharmacy Limited.