

Commercial Services
Sheffield City Council
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11th October 2018

Dear EHC Pharmacy Provider,

Emergency Hormonal Contraception – Request to Extend Contract

Following our letter to you in May 2018 regarding our commissioning intentions beyond March 2019, I am writing to you as one of our current EHC Pharmacy providers in the city, to request an extension to the existing contract between Sheffield City Council (SCC) and your pharmacy for EHC provision.

SCC would welcome agreement from you to an **extension of the current contract for the period 1st April 2019 to 31st July 2019 inclusive**. The terms of the extended contract include the current tariffs and payment schedule as set out in the 2018/19 contract.

SCC is requesting this extension in direct response to feedback from the recent soft market test, as part of the Sexual Health Redesign and procurement process. We believe that extending existing contracts and subsequently lengthening the timeline for the procurement process will be beneficial to the process resulting in the best outcome for patients. The additional time will allow for further market engagement and refinement of the Enhanced Sexual Health service specifications.

It is the current intention to issue the formal contract notice in early November with the procurement exercise to be concluded by February 2019.

It would be appreciated if you could confirm your agreement to the extension in writing by 26th October 2018. Once this is received, we will send you the formal variation to contract, for your signature and return.

We recognise that this may be a challenging time for you and your staff involved in providing this service. Please pass on our appreciation and thanks for their continued efforts and commitment.

Yours sincerely,

Andrew Turpin

Andrew Turpin
Procurement and Supply Chain Manager
Commercial Services