

**ADOPTED MINUTES OF THE  
COMMUNITY PHARMACY SHEFFIELD AGM  
25 SEPTEMBER 2018**

Sheffield Hilton Hotel, Victoria Quays, S4 7YB

7.00 pm to 9.30 pm

<b>MEMBER</b>	<b>25/04/17 Day</b>	<b>20/06/17 Day</b>	<b>14/09/17 Day</b>	<b>21/11/17 Day</b>	<b>06/02/18 Day</b>	<b>24/04/18 Day</b>	<b>19/06/18 Day</b>	<b>25.09.18 Eve</b>
<b><i>Nominated/ Appointed Contractors</i></b>								
David Russell (Well) (Chair)	+	+	+	+	+	+	+	+
Crispin Bliss (Vice Chair)	+	+	+ (Chair)	+	+	+	+	+
Claire Thomas (Chief Officer)	+	+	+	+	+	+	+	+
Greg Campbell (Treasurer) (Apt 4/16)	+	+	+	A	+ (part)	+	+	+
Andrew Hartley (Appointed 10/16)	A	+	+	+	+	+	+	+
Simon Hay (Appointed 4/18)	N/A	N/A	N/A	N/A	N/A	A	+	+
<b><i>Company Chemist Reps</i></b>								
Emilia Stelmach (Boots)	+	+	+	+	A	+	+	+
Matthew Watters (Boots) (Apt 11/17)	N/A	N/A	N/A	N/A	+	+	+	+
Jamil Ahmad (Well) (Apt 01/2017)	+	+	A	+	A	+	+	+
Luke Downs (Lloyds)	+	+	+	+	+	+	+	+
Nicola Goodberry (Lloyds) (Apt 4/18)	N/A	N/A	N/A	N/A	N/A	A	+	A (M/L)
Rachel Crookes (Lo's) (Apt 10/16)	+	+	+	+	+	A	+	A
Dougie Mistry (Day Lewis) (Apt 4/18)	N/A	N/A	N/A	N/A	N/A	+	+	+
Samuel Anti (Rowlands) (covering Nicola Goodberry M/L)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	+
<b><i>Observers</i></b>								
Jo Tsoneva (NHSSCCG)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Steve Freedman (NHSSCCG)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Peter Magirr (NHSSCCG)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Steven Haigh / Neil Heslop (PCS)	N/A	N/A	N/A	N/A	+	+	A	N/A

**+ = PRESENT    A = APOLOGIES FOR ABSENCE    R = RESIGNED    N/A = NOT APPLICABLE**

	Action
<p>1. <b>Apologies and Welcome:</b> Apologies for absence are as noted on the attendance sheet.</p>	
<p>2. <b>Introductions:</b> Claire, as Chief Officer, welcomed contractors and support staff to the Update Event which would include the Community Pharmacy Sheffield AGM.</p>	
<p>3. <b>Update Event</b> – The AGM was preceded by an Update Event which included various speakers and topics.</p> <ul style="list-style-type: none"> <li>• Ismail Faheem from NHS Digital, took attendees through his presentation on Electronic Repeat Dispensing and answered many questions on how best to deal with the problematic issues contractors had experienced;</li> <li>• Paul Kendew, from Bayer (who kindly sponsored the event) gave an informative presentation on the management of DOACS in Primary Care, which generated useful discussion;</li> <li>• Garry Myers, PSNC Regional Representative gave an informative presentation on behalf of the new Chief Executive Officer – Simon Dukes outlining his views and view for the future of community pharmacy.</li> </ul> <p>Each of the presentations are available on our <a href="#">CPS website</a>.</p>	
<p>4. <b>Minutes:</b> The Minutes of the AGM meeting held 14 September 2017 had been approved and signed at the following November 2017 CPS meeting, but were noted.</p>	
<p>5. <b>CPS AGM</b> – Claire as Chief Officer thanked everyone for attending and in referring to her Report in the Annual Report which had been circulated to all contractors, acknowledged a further difficult year that contractors and their staff had endured. She referred to the newly formed Pharmacy Transformation Workstream of the Sheffield Accountable Care Partnership and highlighted how this presented new opportunities for expanding the scope of pharmacy practice locally. Claire stated that CPS would be working hard to maximise these opportunities for contractors and asked contractors to seek to stay positive and emphasised CPS is there to represent, develop and support contractors both with national and local challenges and opportunities.</p> <p>Greg Campbell as Treasurer reaffirmed the details of the <a href="#">Financial Statements</a> (which had been made available to contractors with the <a href="#">Annual Report</a> and formal notice of the AGM. Greg referred to his Treasurer’s Report; reassuring contractors regarding the budget control.</p>	
<p>6. <b>Ballot of Members:</b> It was confirmed that 80 votes accepting the Financial Statements of CPS for the year ending 31 March 2018 had already been received by email, which was enhanced to by several independent members voting at the AGM itself.</p>	

NB THESE MINUTES REMAIN IN DRAFT FORMAT UNTIL APPROVED  
BY THE FOLLOWING MEETING OF THE COMMITTEE