SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A meeting of the above Committee will take place on Wednesday 12ᵗʰ September 2018 at The Shrubbery Hotel, Station Road, Ilminster TA19 9AR, commencing at 9.00am.

A G E N D A

All actions and deliberations undertaken or performed by members of this Committee in their capacity as representatives of Somerset LPC are governed by the Nolan Principles.

1. **Apologies for Absence. E Gapper;**

2. CCA Report Anna White and Neil Kyle+

3. Minutes of the Executive Meeting from Tuesday 21ˢᵗ August 2018.

4. Matters Arising from the Minutes of the Committee Meeting of: July 18ᵗʰ.

5. Declarations of Interest.

6. **Governance, Budget and Financial Matters.**

    a) Treasurer Report.

    b) Change of brand moving forward adopting name to 'Community Pharmacy Somerset'? Though Somerset LPC name will remain on Constitution.

    c) NHS Regulations and LPCs – PSNC Training days scheduled in October.

    d) Decision making and information sharing as discussed at the Executive Meeting on the 21ˢᵗ August.

7. Engagement Officer (Yvonne Lamb) – Update on Services.

    11.15am COFFEE/TEA BREAK

8. **11.30 – 12.30** Andy Mullins. NAPC Project Manager for the Somerset Neighbourhood Programme.

9. **12.30 – 1pm** Sue Payne, Pfizer 'Stroke Prevention in Patients with Non-valvular Atrial Fibrillation'.

10. **1-1.30pm LUNCH BREAK**

11. DMIRS - please refer to Devon Report for update on Urgent & Emergency Care, discussion on STP, ways of working with multiples & planning for the future.

12. **2.00 - 2.30pm** – Tariq Hussain, BD Rowa® Technologies 'Modern Pharmacy'.

13. **Chief Officer:**

    To lead on Learning & Development for this afternoon planned session.

14. Next Meeting Dates:

    Wednesday 14ᵗʰ November 2018 at The Shrubbery Hotel.

January date to be confirmed - Wed 16ᵗʰ Jan 2018?

Executive date for October to be confirmed?

Any Other Business.

The Order of the Agenda maybe varied at the discretion of the Chairman

Somerset Local Pharmaceutical Committee would like to thank both Pfizer & BD Rowa®

Technologies for sponsorship via Exhibition Stand & Subsistence'.

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note
The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.