

# SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Meeting of the Somerset Local Pharmaceutical Committee held at The Shrubbery Hotel, Station Road, Ilminster, TA19 9AR on Wednesday 18<sup>th</sup> July 2018.

**Present:** A Downing (Chairman); Ms E Gapper; N Kyle; Ms E Waller; P Whitaker; Ms A White

**In Attendance:** Mrs Y Lamb (Engagement Officer), M Lennox (Chief Officer), Mrs M Pennington (Administration Officer)

1. **Apologies for Absence** – F. Valagiannopoulos; A Harker; J Nicholas; G Crawley
2. **CCA Report** – Emma Gapper & Anna White agreed to collaborate.
3. **Declarations of Interest** – None
4. **Minutes** -
  - a) **Minutes of the LPC Meeting of 9<sup>th</sup> May 2018** – Agreed as a correct record of the proceedings.
  - b) **Minutes of the Exec Meeting of 25<sup>th</sup> June 2018** – Agreed as a correct record of proceedings.
5. **Matters Arising from the Minutes of the above Meetings – covered later.**
6. **Pre-discussion before Michael Bainbridge arrived at 10.30am.**
  - a) STP publish case to deliver better Health Care.
  - b) Project manage cluster pharmacies into Neighbourhood hub, allocate neighbourhood champion (6 or 7 to begin) LPC to lead!
  - c) Create delivery plan for location mapping.
  - d) Support from Sompar, GPs, Social Care –
  - e) WIMS paused to allow neighbourhood hubs to form?
  - f) Michael to initiate talks with Pharmaco Companies for analytics data.
  - g) Time frame discussed – evening event in October?
7. **Michael Bainbridge, Head of Primary Care & Development discussion.**

Provided a slide show – members already have this now.  
Working together to improve Health & Wellbeing.  
Mentioned good pharmacy relations are critical to overcome barriers, as is morale to hold on to clinicians.
8. **Engagement Officer - YL Update on Services**
  - a) 96% Contractors compliant.
  - b) Diabetes care – 72 blood checks
  - c) Contractors not reporting they haven't received campaign packs.
  - d) Appreciate reminder calls re-services

**2.00pm - Richard French, GSK 'Discussed COPD Patient technique & inhaler recycling.**

**2.30pm - Anne Cole CPPE Update on training events 2018/19.**

**9. Governance, budget & financial matters (was item 6 on agenda)**

- a) Self-Evaluation form carried over to Executive Meeting as to go through certain aspects with Exec.
- b) Discussion to incorporate CEPN + Anne Cole training monies to come from same funding.
- c) Overseeing budget monthly?
- d) Referencing Chief Officer workload – to maintain 2 days, not 2 and half? Possible cut backs on meetings, with Yvonne attending more during her working hours?
- e) More discussion planned for next Exec.
- f) No CV has arrived from Javier@touts

**10. Emma Gapper to update with progress in connecting with Multiples & Area Managers.**

Working progress. Rowlands under re-structure.

**11. PAMM Update Emma Waller (was item 7 on agenda)**

- a) Out of Stock guidance, if branded change to generic.
- b) Contractors to continue to follow PGD
- c) Emma will run through LPC Mins with PAMM.

**12. CEO Report –**

Prepared discussion on item 6.

And below:

**Somerset LPC Strategy 2018/19**

- a) QP2 – when will it land? No update yet.
- b) Service support & Optimisation.
- c) Service development.

**13. Health & Well Being Board – ML will attend, assisted by YL.**

**14. Date of Future Meetings –**

Date and Place of Future Meetings

**Wednesday 12<sup>th</sup> September 2018 at The Shrubbery Hotel.**

**Wednesday 14<sup>th</sup> November 2018 at The Shrubbery Hotel.**

**Executive date held Tuesday 21<sup>st</sup> August Brazz Restaurant Taunton.**

Any Other Business.

Reminded Members that the Committee still had a vacancy which needed to be filled by an Independent Member as no response from Javier.