

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A meeting of the above Committee will take place on Wednesday 7th August The Shrubbery Hotel, Station Road, Ilminster TA19 9AR, commencing at 9.00am.

A G E N D A

All actions and deliberations undertaken or performed by members of this Committee in their capacity as representatives of Somerset LPC are governed by the Nolan Principles.

Apologies for Absence: Plinio Perrone.

Guest – Vicki Roberts CCA lead for LPC Reps.

1. **9.00-9.15. Team Check – CCA Report**
2. **9.15-9.45. Below:**
 - Minutes of the Executive Meeting from 25th July/conf call 27th June 2019.**
 - Matters Arising from the Minutes of the Committee Meeting of 15th May**
 - Review of Next Steps**
 - Declarations of Interest. Kyle Hepburn.**
3. **9.45- 10.00. Governance, Budget and Financial Matters. (Peter)**
(change of LPC meeting dates to discuss? – dates already booked Tuesday 19th Nov & Wednesday 22nd Jan 2020)
 - Committee to agree on Chief Officer allocated working hours/days.**
4. **10.00-11am. Aiden – eRD**
5. **11am- 12.00 Chief Officer – Michael Lennox.**
eRD, Integrated Flu.
6. **12-12.30. Services Update. Engagement Officer – Yvonne Lamb.**
Flu, NUMSAS, Stroke AF & Digital bid.
7. **12.30-1pm Gillian Bray, Primary Care Specialist, Daiichi Sankyo UK Ltd.**
8. **1pm -1.45 Lunch**
9. **1.45-2.30pm. Chief Officer, New Contract, PCN update.**
10. **2.30-3pm Vicky Sullivan. Social Prescribing Integration.**
11. **3-4.15pm Afternoon group sessions - Ops plans & PCNs.**
- 4.15pm Any other business? Meeting close.**
12. **4.15pm PSNC Integration Survey to be completed at end of meeting by Michael, Emma, Peter & Yvonne.**

Next Full Committee Meeting Dates: **at The Shrubbery Hotel.**

Wednesday 9th October 2019

Tuesday 19th November 2019?

Wednesday 22nd January 2020?

Exec Thursday 3rd October Shrubbery 9-4pm.

Any Other Business.

The Order of the Agenda maybe varied at the discretion of the Chairman

Somerset Local Pharmaceutical Committee would like to thank Daiichi Sankyo UK Ltd for sponsorship via Exhibition Stand & Subsistence’.

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.