

# SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Meeting of the Somerset Local Pharmaceutical Committee held at The Shrubbery Hotel, Station Road, Ilminster, TA19 9AR on **WEDNESDAY 15<sup>TH</sup> MAY 2019**.

## **Members present**

Emma Waller; (Chair) Peter Whitaker; (Vice Chair);  
Andrew Harker; Anna White; James Nicholas; Gareth Crawley; Emma Gapper, Plinio Perrone.

## **In Attendance:**

Michael Lennox (Chief Officer), Yvonne Lamb (Engagement Officer), Mary Pennington (Administration Officer)

**(Next Steps Document Attached Separately)**

### **1. Apologies for Absence – Foivos Valagiannopoulos, Neil Kyle**

Next Steps – documented by Yvonne Lamb.

### **2. CCA Report – James Nicholas**

### **3. Declarations of Interest – confirmed Dol's signed.**

### **4. Minutes -**

**a) Minutes of the LPC Meeting of 21<sup>st</sup> Mar 2019 – Agreed as a correct record of the proceedings.**

**b) Minutes of the Exec Meeting of 18<sup>th</sup> Apr 2019 – Agreed as a correct record of the proceedings.**

### **5. Matters Arising from the Minutes of the above Meetings: None.**

Applications for independent representative seat sent out – Kyle Hepburn proposed by A. Harker; seconded by P. Whittaker; committee unanimously vote in favour. Andrew Harker to follow up with Kyle.

### **6. Governance, Budget & Financial Matters. Moving forward in 2019/2020.**

Funding for services & projects within PCNs discussed – potential for NHSE funding to be matched by CCG -? Spending will be apportioned to income streams and invoices maintained for audit trail purposes.

The LPC constitution document is to be reviewed by Lovejit Kandula (PSNC) and re-circulated. Discussion around £2.5k for alcohol services in Somerset.

### **7. Yvonne Update.**

a. **25K digital bid** approved

b. **AF/Stroke** pilot go-live 1<sup>st</sup> June 19. Positive training day feedback. PharmOutcomes service built & undergoing final review.

- c. **CVD** workgroup (with stroke project) discussion 40+ too late for screening. Requested commissioning of service to include ages 18 – 40. Look at expanding NHS Health Check service.
  - d. **Turning Point** Contract to be uploaded onto website and importance of completing the DoC to be communicated in the next bulletin. There has been an issue with bins being removed from store – Yvonne chasing this up with Turning Point and issue to be resolved imminently.
  - e. **Champix** First digital training session on 8<sup>th</sup> May 19.00-21:45 via WebEx completed – some issues ironed out but overall went very well and positive feedback received from all.
  - f. **EMIS viewer** pilot went well, Somerset CCG to fund & train. Area roll out plan to be devised. Discussed difficulties with multiples in accessing.
- 8. Flu** Integrated LMC project. All agreed to form a rapid action team with Orla Dunn leading. Meeting to agree pilot plan TBC.
- 9. Provider Company** Integration with existing provider company (LOCs) off the table – CCA against. The PSNC model has been agreed and articles of association already in place. No contractor membership, 3 LPCs = 3 directors (non CCA) + each LPC 1 x observer. Proposed by Peter, seconded by Gareth, all in agreement. Fivos to continue discussion with Devon & Cornwall.
- 10. “Fit for my future” is now “Health and care professional group”.** Michael & Yvonne monthly involvement with Urgent Care. Fivos sits on the CVD workgroup. Flu & PAMM groups still being attended, interest in champions & how we are shaping the PCNs
- 11. Strategic Planning Review L&D.** Breakout groups – 1 group with ML planning, 1 group with Peter mobilisation. Feedback to group on discussions and actions
- 12. PCNs** 7 directed service contract for GP’s – build framework to support. Mentors & champions to link with clinical directors. Discussion around PCN day 7<sup>th</sup> July. Comms plan, champions engagement, day plan & agenda (inc speakers) tbc. Agreed to have 2 evening events w/c 10/6 & 17/6 for mentors & champions to review, update and catch up. West venue booked, East venue TBC

**Patient participation groups** – champions at PCN level to liaise with chairperson – potential to invite to our LPC meetings, with the purpose to educate and engage – Michael to re-connect with chair of chairpersons PPGs.

**Guest speakers** –

**Somerset Local Pharmaceutical Committee would like to thank both Steve Thornback Novo Nordisk Ltd & Sue Payne, Pfizer for sponsorship via Exhibition Stand & Subsistence’.**

**Steve Thornback**, Novo Nordisk Ltd. Diabetes Care Specialist ‘Semaglutide formulary inclusion’

**Rob Andrew**, Pharmacy Engagement Manager. Primary Care Support England. (PCSE)

**Sue Payne, Pfizer 'CHAMPIX PGD'**

– PGD training 10<sup>th</sup> June. Discussion around MEGS project “Improving patient care in tobacco dependency” – look at alcohol + smoking services in SW as potential (bid deadline 30<sup>th</sup> June). Emma raised mat + neo - approach hospitals to push appointments to pharmacy; patients don't want to have to go back to hospital or clinic settings.

#### **Date and Place of Future Meetings –**

**The Shrubbery Hotel.**

**Wednesday 7<sup>th</sup> August 2019**

**Wednesday 25<sup>th</sup> September 2019**

**Tuesday 19<sup>th</sup> November 2019**

**Wednesday 22<sup>nd</sup> January 2020.**

**Executive Thursday 25<sup>th</sup> June, Shrubbery Hotel**

Any Other Business.

#### **AGM – 4pm.**

Invited all contractors; no attendees. Discussed moving AGM to a different time to allow people to attend future meetings.

#### **Governance & Finance review**

- ⊖ Awaiting independent accountants report – used reserves as planned, budgeted extra for this financial year (end 2020)
- ⊖ Review completed – most exceeding or meeting (Purple/green) – the few ambers are currently being worked on
- ⊖ To check with NHSBSA all levies are incoming appropriately
- ⊖ CEO report & update