

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Executive Meeting of the Somerset Local Pharmaceutical Committee held at Dillington House, Ilminster TA19 9dt

Members present (Chair) P Whitaker; Emma Waller (Vice Chair) Foivos Valagiannopoulos; Kyle Hepburn

In Attendance: Michael Lennox (Chief Officer), Yvonne Lamb (Engagement Officer) Mary Pennington (Admin Officer)

Guests –

Michael Twigg representing the Independent Review Committee.

1. No Apologies for Absence

2. Declarations of Interest – None

3. a) Minutes of the LPC Meeting of 27th November Agreed – Agreed as a correct record of the proceedings.

4. Introduction from Michael Twigg, setting out the process for the independent review. January will see a period of focus groups for LPCS and Contractors to give their views. There will be Interviews given by key LPC influencers (probably Chairs, Vice Chairs). There will be a PSNC national members survey in February for wider views on LPCS/PSNC. There will be a steering group who will be responsible for monitoring the review group and research team who will visit LPCS, observe how they are run, and fully understand the role of LPC'S. the research team are Pharmacists based at the University of East Anglia.

5. Governance, Budget & Financial Matters.

We are in a good place, as expected, in regard to budge. Draft Budget for 2020 has been agreed in principle and will be ratified in January and will be reviewed accordingly. Still to Invoice Digital Team in January for remaining money, and expecting then next wave of PCN money next year. See Next Steps for Clarity.

AF stroke budget will need to be reviewed once next wave of training is completed at the end of January, Yvonne had also asked for Exec committee's permission to gain support from the professional services team at Pharmoutcomes to develop the service template to improve it. Exec Agreed.

We have been informed we have not been informed yet how, much the LPCS need to contribute financially to the PSNC independent review.

Provider company

Paul Nightingale coming to present at 21st January meeting, will this still be viable after the independent review? LPC will need to govern it, who will be the representatives. See next step

6. Governance. Exec committee discussed the Governance Role, who is doing what between James and Fivos. Fivos will lead on financial matters and James to lead more on governance.

7. Depending on the outcome of independent review, it was discussed if it is worthwhile spending the funds booking the new members days, it was agreed that we would hold back at the moment but allocate the new members an LPC buddy in their first few months to support if they need it, see next steps.

8. Coms

Michael led session on how we communicate with our contractors. We reviewed the session we did at the last committee meeting regarding how we improve our coms to our contractors and internal and external stakeholders. See Next Steps for actions.

It was deemed the visits from CCG team to Touts pharmacy was very successful on 3rd December, it was agreed to get our stakeholders to understand our profession better is to offer more visits to Pharmacies from CCG, Public Health Team, Clinical Directors, See next steps.

It was discussed how we engage with Contractors especially around next wave of events, when is best to have them, should we do an event around the CPCS GP referrals, the GP “DES” and What is best for PCN leads and events going forward.

9. PAMM update – Emma

1) Branded Generics Discussed

2) All Pharmacies can provide mar charts (DDA) will need to revisit this.

3) Communication regarding out of stocks, discussion held around accountability? Pharmacy or GPS general feeling is we can give them what’s in stock but needs to be clinician (GP) if suitable.

10) MDS Dispensing still ongoing issues with Pharmacies across Somerset. Michael and Yvonne have a next step. The issues about Pharmacies at capacity due to staffing issues and space is a real problem, however this is not a reason to refuse a referral, DDA assessments are not always acknowledged by Practices and Hospital Trusts dispense into MDS for some patients upon discharging.

11) Agreed that we need to optimise BAU services, Services will be the main income going forward, what support can we offer, Training? Latest PGDS on website?

12) Ways of Working- What is working well, Critical Roles, are we fulfilling the roles expected by members, Reviews to be set. Should officers have a more regular teleconference with Chair/Vice Chair etc.

13) Strategy document – Looked through or document and discussed the pros and Cons, will take the two versions to committee at next meeting for review ratification.

14) PNA going forward Michael been in contact with Pip Tucker PNA lead for SCC, recognise might need to be on a steering group, Suggested James N and maybe David from DOS team. See next steps.

15) Yvonne gave update on Digital plan for the year. Things have been postponed ERD Project but other things have come forward.

Champix Webinars

Af stroke Pilot

Alcohol Pilot all using digital platforms, Digital team are happy with what we have achieved.

Date and Place of Future Meetings – Full Committee Meetings:

The Shrubbery Hotel Tuesday 21st January 2020.