**SOMERSET LOCAL PHARMACEUTICAL COMMITTEE**

A remotely hosted meeting of the LPC Exec will take place on **Tuesday 23rd**, commencing at 11.00am, finishing at 3.30pm (Heads-up risk of run-over depending on depth of discussion on Wright Review).

As per separate email from Chair ref Wright Review, 9-11am has been set aside from the Exec start time to allow a personal read through the Wright Review report and to begin to harvest personal reactions and questions (see attached in this email for support docs)

We will be mindful of good remote meeting practice and allow appropriate breaks and use of break-offs to allow some variety and to keep our time together stimulating.

**A G E N D A**

All actions and deliberations undertaken or performed by members of this Committee

Apologies for Absence: Kyle Hepburn

Guests: None

1. **9.00-11.00**

**Pre-reading time for Wright Review**

(please use the recommendation review grid attached to capture your specific thoughts against the changes being called for but also gather your personal and broader considerations as you read over the document. Worth looking at the briefer summary document first (34 pages) and then maybe on second read through refer to whole paper (124 pages!)

1. **11.00-11.15 (comfort break as required)**

**Gather and check-in**

 **Agenda walk-through, ground-rules, meeting objectives set, and outputs**

 **required agreed for the day.**

1. **11.15-1.00**

**Wright Review – (see session work grid attached)**

* **Gather reactions, learnings, implications, and questions requiring clarifications.**
* **Prepare Exec thinking for landing with full committee and then onwards to PSNC-LPC Conference on 8th July.**
* **Create an immediate action plan.**
1. **1.00-2.00pm**

**Lunch break**

1. **2.00-4.00pm (comfort break as required)**

**Core exec business meeting**

1. **Review meeting minutes and next steps**
2. **Governance and Finance review**

Pharmoutcomes license cross-charging plan for 20-21

1. **People**

Antibody Testing

Covid risks and staff safety, Test and Trace, PPE etc

National Direction of Travel R+R Strategy

Joint Recruitment post project (CCG-PCN-Community Pharmacy

Coms - what working and what next?

1. **Ops**

NHSE and update on ways of working

ERD AHSN and CCG GP-enabling project

Flu and delivery 20-21

R+R update on practical issues and concerns (PPE, Queues etc)

1. **Customer Services**

Drug services – what next for supervision and new opportunities (QI initiative)

NMS (remote consent coming, how to spread the message and get GPs onboard too?

1. **Finance**

Explore pressures on contractors for insight to feed up the line and download latest intel from PSNC as to dialogue with DOH-NHSE-Treasury

1. **Review meeting and close**

Agenda for Full Committee (agree how to update if only covering Wright Review on 1st July evening meeting?)

**CORPORATE GOVERNANCE AND THE SOMERSET LPC**

The LPC has accepted the following guiding principles for members of the Committee:

**Accountability** – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

**Openness** – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

**Honesty** – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

**Leadership** – Members should promote and support the above principles by leadership and by example.

**Representativeness (Selflessness)** – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

**Integrity** – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

**Objectively** – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

**Note**

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.