

# SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes and next steps of the Meeting of the Somerset Local Pharmaceutical Committee held via ZOOM Thursday 21<sup>st</sup> January 2021.

**Members present** (Chair) James Nicholas; (Vice Chair) Sally Farmer  
Shital Patel (Treasurer), Foivos Valagiannopoulos; Neil Kyle; Peter Whitaker.  
Rebecca Barratt; Plinio Perrone.

**Officers in Attendance:** Michael Lennox (Chief Officer), Yvonne Lamb (Engagement Officer)  
Mary Pennington (Admin and Finance Officer)

**Apologies:** Kyle Hepburn and Arvinder Sagar

**Guests –Jane Harvey Orion Pharma**

Next Steps and minutes documented by Yvonne Lamb.

1. **CCA Report** – James N to do.

2. **Declarations of Interest** – None declared.

3. **Welcome from James Nicholas to all and a check in with committee.**

James welcomed all committee members and talked through the agenda for the day. Saeed Kamal has stepped down from his Role on committee, which leaves a vacancy for a Governance Lead for our committee. Plinio Perrone expressed an interest in undertaking this role. James proposed and Peter W seconded, and all members voted Yes,

4. **Governance, Budget & Financial Matters.**

**Review meeting minutes and next steps of last committee meeting**

Minutes from exec meeting in December voted as accurate.

Minutes from Previous LPC meeting in November voted as accurate.

**Budget and finances planning**

James updated committee on current budget, noting that £101K reserves have been separated into two sections.

- “core monies” from PSNC levy (£67K)
- “project-ring-fenced” obtained through funding from other partner-stakeholders, Digital, CCG Primary Care, NHSE (£34K)
- PCN used £25k which leaves £8k.
- CCG £10k (ring fenced)
- Digital Money for next year £20k for 2021/2022.
- Digital Money for the year 2020/2021 to be confirmed for this year.

**Roles and Goals for rest of year: Focus 5 Plan (see Strategic Delivery Review document)**

Michael led a review discussion on the current delivery plan, re-affirming the key priorities with committee and considering the ways of working. Given the extent of current live programmes at play, and the continuing pressure on organisational delivery, it was agreed to review delivery monthly via Exec or Full Committee meetings to enable appropriate tactical support decisions to be made.

- Optimise Vaccinations for COVID where at all possible.
- PQS to develop and claim for all PQS points available for all contractors.
- GPCPCS-

- ERD projects
- Supporting out teams around stock issues, Prescribing durations,
- IPMO

- 5. COVID** – Work has started on getting all Community Pharmacists and Locums and their teams vaccinated with 1<sup>st</sup> dose, Mary and Yvonne have divided the Somerset area and are collating requests for staff vaccinations. The majority of Pharmacy staff should be vaccinated in the next two weeks via their PCN locality patch. Sally raised a point on there are quite a few anti vax messages leaking through and the system needs to work together on positive messaging to encouraging people to get the COVID vaccine and that it is safe.
- 6. GPCPCS-** The LPC is meeting with NHSE and CCG on ways to move this forward. There will likely be a three-wave approach on this, Practices who wish to engage from start possibly 1 or 2 per PCN, then roll out to other surgeries within that PCN and lastly those that are not in a position to start at onset. There is a support/implementation who will be there to enable practices to gain traction. The LPC have a follow up meeting with the CCG and NHSE week 15<sup>th</sup> February to establish which practices want to start on first wave. It has still to be decided what Platform the GPCPCS referrals will come through via a PharmOutcomes referral-based system or NHS mail system. Will update committee when we have an outcome.
- 7. Flu-** The work around FLU is now starting to decrease, however where we can focus should remain on the 50-64 group as a priority now. The numbers are at 26K since launch of Season. The system as a whole is now concentrating on COVID vaccinations. CSU will continue to send out letters to the 50-64 group to encourage uptake.
- 8. PCN-Leads-PQS** - An update on progress was given by our PCN Lead Champion, Becky Barratt. Becky caught up with most of the leads last Wednesday, some are still to have the initial meeting with Clinical Director, this is proving difficult because the CD attention has been diverted to establishing PCN COVID vaccination hubs. Some areas now have PCN Managers on board who work alongside CD. Becky will give another RAG report to Michael and Yvonne on what is outstanding on the PQS Domains 4&5 and who needs support. Becky will let the leads know to feedback any issues to LPC to intervene. There will be some changes to leads after the PQS deadline which will be communicated to the PCN areas.
- 9. ERD Project Yeovil- DAMN** Initial project delivery phase has been done. Mobilising the PCN Leadership whilst they handle Vacc Hub set-up has been a factor at play and it is likely to require DAMN to reboot with practices in spring.
- 10. DMS-** Somerset system will not be in a place to go live with the national service on 15<sup>th</sup> February. Work will continue within the hospital trusts to get them working as soon as they can. However, Somerset Pharmacies will need to be able to deliver this service on launch date as they may get referrals from other Hospital trusts in neighbouring localities and from Specialist hospitals nationwide. The LPC will be offering drop-in support sessions to any contractors who may need it and will be on 8<sup>th</sup> February between 1-2pm and 9<sup>th</sup> February between 7pm and 8:30pm. Pharmacy contractors will need to understand they can have two referral methods from either Pharmoutcomes or NHS.net email and all Pharmacies should have access to both of these during opening hours.
- 11. IPMO – (see explanatory slide-deck attached)** LPC have been fully connected to the Somerset system Integrated-Pharmacy-Medicines-Optimisation from its first convening. Our role in IPMO is to represent the voice and needs of community pharmacy and our goal is to contribute positively to the whole pharmacy system development of the profession within Somerset. LPC CEO is

appointed to lead on workforce development, perhaps the critical enabling element of the whole IPMO programme.

**12. Independent Review Update:** (Wright Review)- Review Steering Group (RSG) now established (see PSNC website for details). No action required by LPC for now, but as the RSG gears up it is likely we will be asked to participate-contribute to the various working groups and we in turn will draw in the voices of our contractors to inform our opinions.

**13. Services update – Yvonne.**

Yvonne noted that for the last couple of weeks her entire focus has been on collating names of all Pharmacy staff for COVID Vacs, Enabling and Reviewing the Champix training material and The EHC training before the next events this month.

**14. AGM –** Positive experience with good contractor engagement. We will likely replicate the approach next year. Our capability around use of digital for event management has grown rapidly and we have matched this by being more compelling in our use of mobilisation coms to get our pharmacy teams to join together, hence AGM, eRD Yeovil, PCN-PQS Zone events have all been exemplary in their execution.

**15. Lateral Flow Testing –** The LPC are blind to the data around lateral flow tests, but contractors are using them and reporting results via portal.

**16. Messaging around COVID –** The message still needs to be clear to all to continue wearing PPE and being vigilant to risks despite being COVID vaccinated.

**17. Budget setting for 21-22 –** James and Shital led a discussion on financial planning including investment in resource for the year. Provisional budget signed off.

**LPC 18th January Next Steps.**

- 1) James N to do CCA report.
- 2) Becky to give Michael and Yvonne update on PCN Leads and RAG status for each PCN-PQS.
- 3) Yvonne and Mary to do a final “mop up” on outstanding COVID Pharmacy staff and submit to relevant PCNS/ Hospital Trusts.
- 4) Yvonne to send out INFO regarding DMS “drop-in clinics on 8<sup>th</sup> and 9<sup>th</sup> February.
- 5) Yvonne and Michael to keep committee updated with GPCPCS plans as they emerge.
- 6) Michael to connect with IPMO and update system on what is happening around recruitment.
- 7) Michael and Yvonne to give a spreadsheet to Committee of key contacts and frequency of meetings.

**Somerset Local Pharmaceutical Committee would like to thank Orion Pharma for their support.**

**Date and Place of Future Meetings – Full Committee Meetings: ZOOM 2021**

Exec Tuesday 23<sup>rd</sup> February 10-4pm

Full Committee Meeting 24<sup>th</sup> March

Exec 21<sup>st</sup> April

Full LPC meeting 20<sup>th</sup> May.

Exec 17<sup>th</sup> June

Full LPC meeting 21<sup>st</sup> July.