

# SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes and next steps of the Meeting of the Somerset Local Pharmaceutical Executive Committee held via ZOOM **Wednesday 30<sup>th</sup> June 2021**

**Members present** (Chair) James Nicholas; Shital Patel (Treasurer) Peter Whitaker, Kyle Hepburn, Sally Farmer (Vice Chair)

**Officers in Attendance:** Michael Lennox (Chief Officer), Yvonne Lamb (Engagement Officer)

Apologies: - Mary Pennington (Admin and finance officer)

**Guests** – None

Next Steps and minutes documented by Yvonne Lamb

1. **Declarations of Interest** – None declared

2. **Welcome from James Nicholas to all and a check in with Exec committee.**

3. **Governance, Budget & Financial Matters.**

**This was a 2<sup>nd</sup> Exec meeting and meeting notes and next steps captured by Yvonne Lamb**

**Members update:** No changes to committee structure to report.

**Budget and finances planning:** Shital updated committee on current budget, noting our continued positive position on planning and spend. Michael had confirmed that the NHSE had agreed to give the LPC a £40k investment fund to be spent on agreed key areas over the next year.

1) **GPCPCS-** continuing to support the system in the next stages of the rollout

2) **Neighbourhood Works-**Support any PCN neighbourhood works

3) **Winter Pressures** – Planning and support work to help the wider system in the winter pressure months.

4) **PCN LEADS-** To use the PCN leads, and fund work /backfill for them to support the whole county in projects.

The budget spreadsheet and final 20/21 outcome will be shared with all members to review at next full committee meeting. All outstanding actions from the PSNC treasurer's day have been worked through with suitable actions in place to fulfil on all recommendations. Michael has asked the accountants for the accounts to be signed off by mid-July and Michael will follow up directly with accountant on progress. This is to enable full committee to ratify the accounts at the next meeting on 21<sup>st</sup> July.

Mary still to receive her training on the online Zero platform.

**Roles and Goals for rest of year: Focus 5 Plan Lead, Promote, Connect**

Michael led a review discussion on the current delivery plan, re-affirming the key Priorities and Pillars. (See minutes below for update on each)

## 5 Priorities

1. **GP-CPCS:** Influence GP go-live and volume delivery (Kyle)

2. **DMS:** Get Trusts onboard and plan in place (Neil)

3. **Public Health Services:** Reboot for growth (Vas)

4. **PCNs: Build useful relationships (Sally)**
5. **Ops: Improved prescription processes (Plinio and Arvi)**

## 5 Pillars

1. **Be heard as your local voice (Fivos)**
2. **Support safety and well-being (Exec)**
3. **Drive Digital: Investment and Integration (Exec)**
4. **Grow Workforce: recruitment and retention (James)**
5. **Provide Return on Investment (Committee)**

## 4. GPCPCS

- **Officer's Hours.** Discussion was held regarding the officer's hours and support to the system on the GPCPCS service. It was agreed that the LPC will allocate some of the £20k funding previously given to offset some of the salary costs for the officer's time. It was also noted the expenditure to date on the GPCPCS service by purchasing the virtual outcomes platform. This in turn would leave a £5k fund from the original £20k investment to spend.
- **Service Activity.** Michael and Yvonne updated the Exec team that we now have 6 PCNS trained with another further 4 planned for July. Completed trained PCNS 1)

- 1) **West Mendip**
- 2) **Yeovil**
- 3) **South Somerset West**
- 4) **Tone Valley**
- 5) **Frome**
- 6) **Taunton Central.**

The following PCNS have already been planned into training schedule, should be finished by end of July.

- 1) **Clik**
- 2) **Taunton Deane West**
- 3) **North Sedgemoor**

5. **NHSE Transformation fund.** The LPC and CCG have put in a bid to NHSE for a joint bid around potential areas of focus on. The areas to focus on will be

- 1) **Clinical Development;** To upskill the DMS program.
- 2) **CVD/Heart Failure**
- 3) **SMR**
- 4) **Expanding scope of some existing services.**

6. **Representation review:** James N and Michael L attended the online meeting around the representation review and next steps. The national update is they have appointed a program manager who will work at pace to get some work completed at pace. Due to the ongoing commitments of this, it has been recommended to delay LPC elections for another year. We will have this as agenda item for full committee meeting in July for member discussion and vote.

7. **Contract Application:** The LPC received notification from NHSE regarding another application for a pharmacy within the Monkton Heathfield area of Taunton. The LPC will respond there will be a need for 1 Pharmacy but not two within the same site, and for NHSE to keep the LPC with any updates regarding applications.

8. **Digital:** The exec team discussed the plans for the local enhanced record access for community Pharmacy. The LPC team connected with the PSNC, and we have their support to explore further

and consider what a detailed roll out plan will be. We will have to host a series of events for contractors around information and training and we will look at this towards the Autumn once the GPCPCS system is more embedded. There will be some work to do around Information Governance with Pharmacies and Surgeries which will need to be started ASAP. Jess Brown from CCG digital team has been invited as a guest to our July meeting.

9. **Turning Point:** Yvonne and Michael received notification from TP regarding their Intention to use the generic Physeptone in their Prescription prescribing. Michael is to raise with TP that affect that will have on contractors after the covid crisis. Michael to arrange a meeting with TP asap.
10. **Workforce:** Somerset system pharmacy workforce development are being “chaired” by Michael as the system lead in IPMO. A specific action plan is being crafted with support of LWAB/People Board and dedicated PMO resource secured. A £25K funding bid for a resourced platform (website with campaigning capacity) is awaiting outcome and we are hopeful this will give the soon to established Pharmacy Workforce Forum a mechanism to start working around in terms of taking collaborative action.

11. **AOB** – None Declared.

LPC Exec Next Steps.

- 1) Michael to connect with Accountants on or near 15<sup>th</sup> July to chase up accounts.
- 2) Michael to brief Plinio around update of governance, representation review etc.
- 3) James N to inform Neil of the other contract application LPC was made aware of.
- 4) Michael to set up meeting with TP regarding change in prescribing to Physeptone.
- 5) Yvonne to let contractors know of prescribing change to Physeptone.

**Date and Place of Future Meetings – Full Committee Meetings: ZOOM**

**2021 meetings diarised to date**

Full Committee Meeting 21<sup>st</sup> July 9:30 am till 3:30pm

Full Committee Meeting 23<sup>rd</sup> September 10am till 4pm

Full Committee Meeting 17<sup>th</sup> November 10am till 4pm

Exec 8<sup>th</sup> September 10am till 4pm

Exec 19<sup>th</sup> October 2021 10am till 4pm