

# SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the EXEC Meeting of the Somerset Local Pharmaceutical Committee held via ZOOM  
**Tuesday 19<sup>th</sup> October 2021**

**Members present** (Chair) James Nicholas, Peter Whitaker Kyle Hepburn

**In Attendance:** Michael Lennox (Chief Officer), Yvonne Lamb (Engagement Officer) Mary Pennington  
(admin officer)

Apologies: Sally Farmer (Vice Chair) Shital Patel (Treasurer)

**Guests – Pip Tucker from Somerset County Council and Julie Hill from Digital team @Somerset CCG.**

Meeting Notes and Next Steps – documented by Yvonne Lamb

**1. Welcome and Agenda** from James N (Chair)

**2. Declarations of Interest** – None Recorded

**3. Governance, Budget & Financial Matters.**

Minutes from full August meeting reviewed by Exec Committee.

Minutes from August Executive Committee approved and accurate

James gave the Exec an update around committee members and current Vacancies on committee and roles and responsibilities vacancy.

James and Mary gave a verbal update to committee £147,771.00 in bank and all commitments paid.

Mary had updated the committee on the transfer of all spreadsheets to Zero online platform. Everything is transferring accurately and is there the need to keep both records running alongside. Ninety-five percent of budget transferred over to Zero with the last remaining sections completion shortly.

Michael asked to consider costs in future support to contractors, what this entails on specific project initiatives for next 6 months and reflected in budget.

Michael highlighted the impact of PEPS and advanced payments to contractors could leave the contractors with financial cash-flow impacts.

## **Committee members**

Vas A still on committee to cover Heidi T parental leave, will need to find out the timescales if and when Heidi returns.

Kyle H has approached EXEC committee about his current workload responsibilities in core role, indicating additional LPC support PAMM meetings, may prove difficult to cover.

Plinio Perrone has stepped down from Committee as Well Pharmacy Representative.

## **PCNS**

The Exec discussed the PCN Leads relaunch day, what should we do next? Exec will update committee at next meeting regarding bringing the leads for another focus day together in the springtime.

Yvonne spoke to the leads that could not attend the day event and updated them in what is next especially around the PQS meetings in November

Michael to host 3<sup>rd</sup> and 4<sup>th</sup> November'

Yvonne to host 10<sup>th</sup> and 11<sup>th</sup> November.

All leads to get attendance from each pharmacy onto their events to ensure everyone can claim the PCN collaborative working for FLU.

NHSE has put in a bid to help assist some PCN work with Leads, we shall know the outcome of this in January.

**PNA:** Welcome to our Guest Pip Tucker from Somerset County Council who will be leading the work around PNA. The PNA work is 18 months delayed due to the pandemic.

Pip laid out the timetable of to be ready to submit the PNA by October 2022

Assemble the data needed from PNA from Contractors ready to submit for public consultation by April/May 2022. Draft report to Health and Wellbeing board of outcomes of Public Consultation in July and Final PNA published by September.

Exec and Pip discussed how we should ask contractors for data and how should he use the resource of the LPC to assist our contractors.

NHSE for opening times and Services commissioned by them for all contractors

Public Health Team for services commissioned by them to Contractors.

Survey the contractors for any info infill and to check other database material for accuracy.

### **GPCPCS**

Michael updated the Executive around the GPCPCS program.

LPC officers continuing to collaborate closely with all stakeholders, especially CCG and NHSEI.

LPC has trained 11 PCNS and the surgeries are actively now referring outpatients.

Two thousand referrals since the launch in June.

Still some working issues to be resolved regarding the service.

Coms on best CPCS practice gone out to contractors.

### **Guest: Julie Hill from CCG – ORCHA.**

Julie gave an overview to Exec around the ORCHA app and what it entails and how Pharmacies can promote it to patients. Orcha approves specific Apps that are patient focused and deemed safe source of information for patient's example NHS.UK. We will plan how best to land with contractors and how they can best use the ORCHA resources to support care/services.

### **4. Services update – Yvonne**

**Flu:** Contractors have made a great start and totalled last year's full season level already.

Work still needs done around MAS with getting everybody reading and signing the PGDS and using them.

**GPCPCS:** We had a good month growth in September and each month the service is growing, shared data-pack.

**MAS:** Work still being done with getting everybody reading and signing the PGDS and making best use of them to care for both GPCPCS and walk-in patients.

There will be a significant review of service delivery in November full committee meeting.

### **5. Digital: Michael**

LPCs are supported nationally by PSNC for guidance and support in Digital Local Healthcare Record integration.

**SIDER:** Testing of the SIDER platform is underway to those interested colleagues

Outline plan to launch SIDER after Christmas and may need support.

**ERD:** the first launch of ERD has started in Taunton Central and North Sedgemoor, good attendance forms all pharmacies

## **6. Workforce: Michael**

Somerset Pharmacy Workforce programme making timely progress at mobilising all stakeholders and developing a collective delivery plan to ease the real workforce pressures being felt across all sectors, most tellingly in community with cost of pharmacy resource and pressure leading to closures.

### **Date and Place of Future Meetings:**

#### **Full Committee Meetings:**

Tuesday 16<sup>th</sup> November

Wednesday 19<sup>th</sup> January

Wednesday 23<sup>rd</sup> March

#### **Exec Meetings**

Wednesday 8<sup>th</sup> December

Tuesday 15<sup>th</sup> February.

Wednesday 27<sup>th</sup> April.

#### **Next Steps.**

- 1) Michael/James to connect CCA regarding replacement for Plinio Perrone
- 2) James to speak to Committee about replacement for Governance role following Plinios departure.
- 3) Michael to share will full committee the NPA link so they can receive the NPA connect bulletin.
- 4) Committee to decide when the finance team should stop using spreadsheets and only use Zero.
- 5) Yvonne to meet with Julie Hill regarding ORCHA and what apps would pharmacies want included in the Orcha app- Done meeting on 27<sup>th</sup> November.
- 6) James & Michael to write to ICS board/chair regarding community pharmacy and where do we fit in within their plans.
- 7) PCN PQS meeting. Yvonne and Sally to finalise Slides and send to Michael ahead of PQS events – Done.
- 8) Michael to approach CCG around MAS expansion.