

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A remotely hosted meeting of the LPC Exec will take place on **Tuesday 19th October**, commencing at 9.30am, finishing at 1.30pm, with 8.30-9.30am set aside for personal preparation and reading of papers.

We will be mindful of good remote meeting practice and allow appropriate breaks.

A G E N D A

All actions and deliberations undertaken or performed by members of this Committee
Apologies for Absence: none.

Guests: Julie Hill (Digital Ops Officer) re Orchha Apps Library 10.30am

1. 9.30-10.30am

Gather and commence at pace!

Agenda top-line walk-through.

LPC Governance:

- **Committee: Member's update**
- **Treasurers Update**
Budget and finances planning for 21-22
Funding grants update
- **Other pressing LPC matters: PNA what next?**

2. 10.30-11.00am

Orchha Apps Library Julie Hill: discussion on how community pharmacy can utilise for patient care (see below)

ORCHA (the Organisation for the Review of Care and Health Apps) – is essentially a comparison website for health and care apps, soon to launch in Somerset. This is to help the people of Somerset with using approved apps to support their self-care. The current situation is that there is no assured place to go to find apps which meet approved standards of Clinical/Professional Assurance, Usability and Accessibility and Data and Privacy. ORCHA means we can provide people with a reliable place to find good apps as they provide all these checks/assurances.

Comfort Break 10mins

3. 11.10-11.50am

People update by exception

- **PCN Leads: review of development day and what next?**
- **Somerset system workforce development update**
- **Coms (letter to ICS Chair?)**
- **Website update**

4. 11.50-12.20pm

Ops Update by exception

- GPCPCS
- ERD rollout

5. 12.20-1.00pm

Services Update by exception

- New contract services recap
- PSNC PGD service commissioning toolkit

6. 1.00-1.30pm

Finance

Explore pressures on contractors

Close and overspill buffer

Take stock session: what have we heard, what have we agreed, what have we missed?

Close and Review meeting

- What went well, what was tricky, what to do same or different next meeting?)
- Plan next meeting cycle
- Close

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family, or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body because they made the decision they did, recognising their accountability.