

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Meeting of the Somerset Local Pharmaceutical Committee held via ZOOM **Thursday 23rd September.**

Members present (Chair) James Nicholas; Shital Patel (Treasurer); Plinio Perrone; Arvinder Sagar; Vasileios Alafodimos; Fivos Valagiannopoulos; Peter Whitaker. Neil Kyle; Kyle Hepburn.

Officers in Attendance: Michael Lennox (Chief Officer), Yvonne Lamb (Engagement Officer) Mary Pennington (admin officer)

Apologies: Sally Farmer (Vice Chair) Rebecca Barratt

Guests: None

Meeting Notes and Next Steps – documented by Yvonne Lamb

1. **CCA Report** – James Nicholas
2. **Declarations of Interest** – None
3. **Welcome & Introductions from James Nicholas.**
4. **Agenda to be covered:**

Minutes from previous meetings
Treasurer Update & Funding Grants
AGM
PSNC Conference
Guidelines around Competition
Committee update on GPCPCS
Testing and Vaccinations
PCN Leads Day
ERD
PNA

5. **Governance, Budget & Financial Matters.**

- Minutes from July Committee has been approved as accurate
- Minutes from September Executive Committee has been approved and accurate
- **Finances**

Shital Updated the committee on the budget, As the budget and spreadsheets are now being transferred to the electronic platform Zero in line with the PSNC guidance. The finance committee will be having everything on the current spreadsheets and showing on Zero until everything is transferred appropriately.

- Balance is £166k

Expenditure pending includes PSNC levy, RSG contribution monies, HR support service to external company

- £30k core spent from last year's PCN leads leaves LPC with £3.5k leftover
- £20k GPCPCS funding, used £14k and balance of £6k leftover
- £25k Digital Money

Ring Fenced Monies

- £40k CCG money for more development opportunities
- £8600 NHSE for AF stroke

- £5700 GPCPCS
- £3550 PCN Leads

In addition, for 2022, NHSE have proffered further PCN Lead development support funding.

Contract Governance and Applications:

None Received.

PNA update

PSNC will be sending out a revised PNA Questionnaire at the right time. Relevant officer/committee team to read guidance once it is released and prepare for supporting Somerset process as enabled by HWBoard and NHSEI colleagues.

6. GPCPCS.

50 out of 64 practices trained, and 11 out of 13 PCNS supported, and at various stages of activity with >80% of practices trained switched on and started actively referring patients suitable for GPCPCS.

Yvonne and Michael are still working extensively on this project.

Yvonne is dedicated two days a week to GPCPCS, and Michael is one day per week.

7. PSNC Update:

- Michael L, James N and Sally F attended the PSNC conference.

Key learnings

- Simon Dukes has resigned and Interviews for next CEO will be occurring shortly.
- Update around Covid costs outcomes will be released shortly to contractors.
- Discussions around ICS, and what should PSNC do and not do.
- GPCPCS most areas struggling to get traction.
- PCN Development work still a live issue
- What should we focus on as an LPC, we aligned to national priorities?
- Update around the shared national and local website platform improvements
- Diversity and Inclusion session to support LPCs
- RSG update given, The RSG will make announcements in the coming weeks regarding Voting-outcome decision and program of works.

8. Operations and Services Update:

Yvonne sent out the services update to all in advance- No questions were raised.

The committee were updated in the planned works before March 2022 and what resource this will need.

- SIDER rollout in January
- ERD Projects for Taunton, North Sedgemoor, and Yeovil
- GPCPCS Continuation of service and training sessions.
- PQS
- Peter W has agreed to support some project work
- Mary P has increased her hours by one extra day per week
- Fivos has agreed to some work time too – Hours TBC.
- Michael will continue to work 4 days

7.ERD:

NHSE has funded Somerset CCG to drive an ERD Rapid Growth Programme across all PCN and practices.

This will include supporting PCN pharmacists with expert resources via DAMN Partnerships.

In parallel, Southwest AHSN will be work with DAMN Partnership at a regional level to assess ERD development approaches.

LPC via Yvonne Lamb will assist contractors to help them in this ERD programme.

The two key PCN areas to launch ERD will be Taunton Central and North Sedgemoor

9. Digital:

PSNC and National Digital Group have been supporting LPCs with guidance and support in exploring Local Healthcare Record (LHCR) access and integration.

In Somerset the LHCR, Sider will be made accessible to community pharmacy as part of a full programme rollout roll out after piloting during 2022

10. PCNS.

Review of current Leads Network coverage and scission on vacancy in SSWest PCN.

Decision made to bring all the leads together on 13th October for a re-connect with skills and strategy session.

This will incorporate next PQS work cycle and what needs to be done at PCN Level for FLU, the rise of Somerset Neighbourhoods.

With the system primary care/leads support funding obtained (see above in Finance) the PCN Lead role can be progressively developed for the next 1.5 years beyond PQS cycles.

11. Workforce Development.

Workforce pressures remain at front of mind in LPC for contractors.

Last year in our contractor survey we had 16% pharmacist vacancies.

LPC has supported our CEO, Michael Lennox to take on a system leadership role in Somerset's IMPO as the Workforce Lead.

Michael has driven the plans across the system in tandem with the People Board, and allied organisations i.e., Training Hub and HEE regionally.

A Workforce Action Team has been formed (Forum) and this Team have scheduled a series of precursor actions including an in-depth workforce development survey, leading to a system summit to determine what collective and collaborative programmed work can happen to serve all pharmacy stakeholders better in the county

12. Covid Vaccinations.

- We will update all contractors on how to access covid boosters as soon as the process has been made clear.

Date and Place of Future Meetings – Full Committee Meetings:

Wed Nov 16th Niv

Wed Jan 19th

Wednesday 23rd March.

Exec Meetings

Tues 19th Oct.

Wednesday 8th December

Tuesday 15th February

Next Steps.

- 1) James Nicholas to do CCA Report**
- 2) Michael L to send out NPA CONNECT**
- 3) Shital and Mary to send out budgets ahead of meeting for review.**
- 4) Reflect on backfill Payments for Pharmacists as locum costs soared.**
- 5) Michael to chase PSNC regarding PNA**
- 6) Yvonne to send out PGDS to all and encourage sign up to MAS especially to multiple leaders.**
- 7) Yvonne to highlight to all regarding procedure for closures.**
- 8) Yvonne to connect with Sally and Jen on use of SIDER.**

Voting

- 1) All members voted yes for Yvonne to dedicate 2 x days for GPCPCS, and cross reference pay accordingly and Michael L one day.**