

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A remotely hosted meeting of the LPC Exec will take place on **Wednesday 19th January**, commencing at 9.30am, finishing at 4/4.30pm, with 8.30-9.30am set aside for committee personal preparation and reading of papers.

We will be mindful of good remote meeting practice and allow appropriate breaks.

A G E N D A

Apologies for Absence: none

Guests:

1. Mike Holden (MH Associates): service innovation in Hypertension/AF
2. Helen Stapleton (Somerset People Board/Somerset Pharmacy Workforce Forum)

Sponsor Partner:

Che Rudge (Regional Account Manager GSK): Delivering on the green agenda for inhalers

1. 9.30-10.00am

Kick-off: gather and commence at pace!

- **Welcome new members/Introductions**
- **Agenda top-line walk-through**
- **Confirm goals for the day**
- **Committee members update: support for executive and new members**
- **Review of recent meeting minutes (Committee November/Executive December)**

2. 10.00-11.00

LPC Governance:

- **PSNC update message (TBC)**
- **Review of LPC Focus 5 operational delivery plans**
- **Celebration of achievements and identifying contractor support opportunities for 22/23 plans**
- **Treasurers Update: Budget and finances planning for year-end 21-22 (Where are we with spending plans?)**
- **Funding grant opportunities for 22/23?**

3. 11.00-11.30

(Committee closed session, Officers breakout to NHSEI Review GPCPCS session)

- **Investing in resource (outline budget expenditure planning for 22/23)**
- **Officers remuneration: Committee review**

Comfort break 11.30-11.45

4. 11.45-12.30pm

All reconvene for 22/23 operational delivery and investment planning for the setting of resource core, and options for core+ and project investment plans

- How to support contractors with the clinical development and delivery agenda (ERD, SIDER, new contract services)

5. 12.30-1.00pm

Sponsor Partner: Che Rudge GSK (Delivering on the green agenda for inhalers)

6. 1.00-1.30pm

Lunch break

7. 1.30-2.00pm

Ops Update/Reality Check: gather and share insights and ideas as to what happening, locally and nationally that affects our contractors and what we do to support them

- Green initiatives: anything out there?
- Closures in county: exploring trends
- ERD local system programme rollout
- PharmAlarm supply update
- Website renewal update

8. 2.00-2.30pm

Mike Holden guest session

**Hypertension Case Finding Development: AF innovation
(Partnering with Pharmaco, System and NHSEI)**

9. 2.30-3.00

Helen Stapleton guest session

Workforce Update: what system plans are doing for community pharmacy

10. 3.00-4.00pm

Services Update

- GPCPCS: update on Winter Pressures proposal
- Services Round-up (core delivery and new developments)
- DMS: check in on committee experiences of delivery
- Hepatitis testing and treatment: opportunity to reboot the national service locally
-

11. 4.00-4.30pm (allowing for over-run on day and closedown of meeting)

Close : What went well, what was tricky, what to do same or different next meeting?

- Plan next meeting cycle

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family, or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in conducting the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body because they made the decision they did, recognising their accountability.