

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Meeting of the Somerset Local Pharmaceutical Committee held via ZOOM **Tuesday 16th November**

Members present (Chair) James Nicholas; Shital Patel (Treasurer) Peter Whitaker; Neil Kyle; Becky Barratt; Fivos Valagiannopoulos; Vas Alafodimos

Officers in Attendance: Michael Lennox (Chief Officer), Yvonne Lamb (Engagement Officer) Mary Pennington (admin officer)

Apologies: Sally Farmer (Vice Chair) Arvinder Sagar; Kyle Hepburn.

Guests: None

Meeting Notes and Next Steps – documented by Yvonne Lamb

1. **CCA Report** – James Nicholas & Peter Whitaker

2. **Declarations of Interest** – None

3. **Welcome & Introductions from James Nicholas.**

4. **Agenda to be covered:**

Minutes from previous meetings Exec and Full committee meeting

Treasurer Update & Funding Grants

PSNC Conference

Committee update on GPCPCS

PCN Leads Meeting

ERD

PNA

5. **Governance, Budget & Financial Matters.**

- Minutes from September Committee approved as accurate.
- Minutes from October Executive Committee approved as accurate.
- Committee Changes: Plinio has resigned from committee as no longer works for Well Pharmacy. We will need to have a replacement CCA committee member and coverage for the Governance role. Sally F will be stepping down from January so leaves an AIM vacancy and a vice chair vacancy. Michael will coordinate with CCA and Day Lewis, and James N will reach out to all members to discuss the Governance and Vice chair role, anyone who is interested can contact James directly.

- **Finances**

Shital updated the committee on the budget, now transferred to the electronic platform Zero in line with the PSNC guidance.

Balance is £14289.65

Expenditure pending includes PSNC levy, RSG contribution monies, HR support service to external company

- £30k core spent from last year's PCN leads leaves LPC with £3.5k left
- £20k GPCPCS funding, used £14k and balance of £6k left
- £25k Digital Money

Ring Fenced Monies

- £40k CCG money for primary care integration and PCN development opportunities
- £8600 AHSN funding for clinical services e.g., AF stroke

- £3045 GPCPCS monies remains.
- £3550 PCN Leads

In addition, for 2022, NHSE have proffered further PCN Lead development support funding equivalent to 1 day a month per lead for 12 months.

- Discussion was had around investing in and reimbursing contractors, some ideas that were discussed
 - 1) Training costs for contractors for new services
 - 2) Costs towards equipment for Services including Ambulatory BP meters.

Contract Governance and Applications:

None Received.

Funding UPDATE: Michael updated full committee with planned funding requests for the next year.

- 1) NHSE have been approached by LPCs for supporting the PCN Leads and to development them with providing 1 day per month backfill per PCN lead for 12 months
- 2) NHSE to purchase a training package for all PCN leads.
- 3) NHSE transformation fund to develop and explore the expansion of some current services including MAS, ORCHA App and My Diabetes My Way.
- 4) Winter pressure fund: Focusing on GPCPCS to increase referrals and quality outcomes for patients by working with the CCG, LMC and LPC to monitor data and improve the service.

PNA update

- PNA timeline established from the working group although the minutes have not been circulated yet.

6. GPCPCS.

50 out of 64 practices trained and 12 out of 13 PCNS live to date, and at various stages of activity with >80% of practices trained switched on and started actively referring patients suitable for GPCPCS.

Yvonne and Michael are still working extensively on this project.

Yvonne is dedicated two days a week to GPCPCS, and Michael is one day per week. Referrals have seen Month Vs Month growth.

LPC officers continuing to monitor the data and improve the service, supporting our Pharmacies.

7. PSNC Update:

- Michael L, James N attended the PSNC conference.

Key learnings

- Update around Covid costs outcomes will be released shortly to contractors.
- Annual Review
- GPCPCS most areas struggling to get traction, discussions of a walk-in service for patients to self-refer.
- Smoking service update
- What should we focus on as an LPC, (we clearly aligned to national priorities)?
- Update around the shared national and local website platform improvements
- RSG update given, The RSG will make announcements in the coming weeks regarding Voting-outcome & decision and program of works.

8. Operations and Services Update:

Yvonne sent out the services update to all in advance- No questions were raised.

The committee were updated in the planned works before March 2022 and what resource this will need.

- SIDER rollout of further testing in January, with plan to implement during 2022
- ERD Projects for Taunton and North Sedgemoor in progress, with CCG full rollout being planned for first half of 2022
- GPCPCS continuation of service and training sessions.
- PQS
- Peter W has agreed to support some project work
- Mary P has increased her hours by one extra day per week
- Fivos has agreed to some work time too – Hours TBC.
- Michael will continue to work 4 days

7.ERD:

NHSE has funded Somerset CCG to drive an ERD Rapid Growth Programme across all PCN and practices.

This will include supporting PCN pharmacists with expert resources via DAMN Partnerships.

In parallel, Southwest AHSN will be work with DAMN Partnership at a regional level to evaluate ERD development approaches.

LPC via Yvonne Lamb will assist contractors to help them in this ERD programme.

The two first PCN areas to launch ERD will be Taunton Central and North Sedgemoor

9. Digital:

PSNC and National Digital Group have been supporting LPCs with guidance and support in exploring Local Healthcare Record (LHCR) access and integration.

In Somerset the LHCR, Sider will be made accessible to community pharmacy as part of a full programme rollout roll out after piloting during 2022

10. PCNS.

- PCN Leads day was successful in September.
- All PCNs currently have a lead in place.
- Yvonne updated the leads who could not attend development and engaged with them the next steps.
- PCN leads have met with the pharmacies in their Locality to discuss the PQS flu domain and document discussions. Full attendance on each night and the leads knows what to do to follow up with their Pharmacies.
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11. Workforce Development.

Workforce pressures remain at front of mind in LPC for contractors.

Last year in our contractor survey we had 16% pharmacist vacancies.

LPC has supported our CEO, Michael Lennox to take on a system leadership role in Somerset's IMPO as the Workforce Lead.

Michael has driven the plans across the system in tandem with the People Board, and allied organisations i.e., Training Hub and HEE regionally.

A Workforce Action Team has been formed (Forum) and this Forum have scheduled a series of precursor actions including an in-depth workforce development survey, leading to a system summit to determine what collective and collaborative programmed work can happen to serve all pharmacy stakeholders better in the county>

ICS Board

- The appointment for the Somerset ICS Chair and CEO has been announced. Michael to craft an approach letter on behalf of LPC/James N to introduce the LPC formally and request a formal exploratory meeting in December.

Guest – James Wood PSNC.

- James updated the committee on what is happening and what the PSNC focus is over the next few months.
- Update on Steering Group
- What support will for the LPCs regarding the outcomes of steering group work?

Date and Place of Future Meetings – Full Committee Meetings:2022

Wed Jan 19th January

Wednesday 23rd March.

Wednesday 18th May

Exec Meetings

Wednesday 8th December

Tuesday 15th February 2022

Wednesday 27th April 2022

Next Steps.

- 1) James Nicholas & Peter Whitaker to do CCA Report
- 2) Michael to email CCA regarding Plinio Replacement
- 3) James to meet with Sally regarding intentions for Committee work, PCN lead etc.
- 4) James to connect with all members regarding role of Vice Chair/Governance lead on committee.
- 5) Michael L to send out NPA CONNECT and how to register to all members.
- 6) Shital and Mary to send out budgets ahead of meeting for review.
- 7) Michael to email Rachel Rowe from CCG regarding BP machines and what they have for Hypertension service.
- 8) Fivos to reach out to his PCN about lending BP machines to the pharmacies on his PCN patch
- 9) Sally to check in with all leads and follow up actions from PQS meetings have been done.
- 10) Yvonne to send out PGDS to all and encourage sign up to MAS especially to multiple leaders.
-DONE
- 11) Yvonne to highlight to all regarding procedure for closures. -DONE
- 12) Michael to circulate PNA meeting minutes when they arrive.
- 13) James, Mary, and Michael to draft a formal letter for ICS Chair and CEO.
- 14) Yvonne to introduce Somerset CCG to Judith Poulton regarding expansion of MAS for sore throats – DONE.