

Closed Agenda – Members only – 10.15am:

Key: A = Action, D = Discussion, I = Information

120-1	Welcome and Apologies • Approval of new Independent member – Mohammed Eshak	A	10.15
120-2	Declarations of Interest	I	
120-3	Minutes To approve the Minutes of the LPC meeting on Wednesday 13 th November 2019 (Doc 120.3)	A	10.20
120-4	Actions review/Matters arising Review LPC Action plan (Doc 120.4)	I, A	10.30
120-5	Regulation a) Regulations report (Doc 120.5)	I, A	10.45
120-6	Finance subcommittee meeting (for subcommittee members) LPC Workplan Review (for other members) (Doc 120.6)		10.55
120-7	Lead a) LPC Exec Meeting 11 th December 2019 (Doc 120.7a) b) Primary Care Networks c) PSNC/LPC Review	A, D, I	11.45
120-8	Visitor presentations: a) Dr Andrew Campbell, Director of Pharmacy & Medicines Optimisation, Midlands Partnership NHS Foundation Trust – Presentation regarding issues related to dispensing melatonin preparations <i>(Lunch will be taken 13.00-13.45)</i> b) Luke Bracegirdle, Director Virtual Health SHED Ltd – Presentation on Interest in Technology enabled AF screening and detection	I, D	12.15 13.45
120-9	Be Effective a) Correspondence & Communications b) Finance i. Business Accounts as at 31/12/2019 (Doc 120.8bi) ii. Actual vs Budget YTD as at 31/12/2019 (Doc 120.8bii) iii. Approval of LPC Budget for 2020-21 (Doc 120.8biii) c) Officer reports Nov/Dec (Docs 120.8c i,ii) d) LPC Meetings review & LPC member survey	A, I	14.30

Open agenda

120-10	Maximise Opportunities a) Pharmacy First services update b) CPCS update	I, D	15.00
120-11	Contractor support a) Pharmacy Quality Scheme b) CPPE Update c) Staffordshire Substance Misuse Tender	I, D	15.15
120-13	Commissioner reports a) NHS England b) CCG c) Staffordshire Public Health - Emma Sandbach, Consultant in Public Health	I, D	15.30

120-14	AOB		16.20
120-15	Next Meeting Wednesday 11 th March 2020 at 10.00am – Training Room, Tesco, Victoria Shopping Park, Hednesford		

Documents:

- 120.3 – November Minutes
- 120.4 – November Action Plan
- 120.5 – Market Entry/Regulations report
- 120.6 – LPC Workplan 2019-20
- 120.7a – LPC Exec notes & actions December 2019
- 120.8bi - Business Accounts as at 31/12/2019
- 120.8bii - Actual vs Budget YTD as at 31/12/2019
- 120.8biii – Draft LPC Budget for 2020-21
- 120.8 ci, cii – LPC Officer reports

LPC Meeting – Wednesday 8th January 2020 Appendix 1 - Communications Report

Agenda items in **BOLD**

Market Entry Communications (PCSE and NHS England)

Received

- 06/12/2019 – NHSE: Change of Ownership from Bills Pharmacy to Raylane Ltd at 29, High Street, Kinver, Stourbridge, DY7 6HF
- 11/12/2019 - NHSE: No significant change relocation to Dosthill Pharmacy, Temporary Portable Building, 45 Cadogan Road, Dosthill, Tamworth, B77 1PQ
- 23/12/2019 – NHSE: Copies of representations to DSP Application by SA Locums Ltd at Waterloo Road, Burton

Market Entry Communications (PCSE and NHS England)

Sent

- 17/12/2019 – PCSE – SSLPC Response to DSP Application by SA Locums Ltd at Waterloo Road, Burton

PSNC Communications

Received

- a) 05/11/2019 – PSNC News: CPCF Checklist 27
- b) 07/11/2019 – PSNC News: CPCF Checklist 28
- c) 08/11/2019 – PSNC News: CPCF Checklist 29
- d) 08/11/2019 – PSNC News: SSP02 Fluoxetine 30mg capsules and SSP03 Fluoxetine 40mg capsules extended
- e) 11/11/2019 – PSNC News: Reminder: Help Us Help You campaign starts today
- f) 12/11/2019 – PSNC News: CPCS now live | Five-year CPCF support | 22 lines to DND list | Starta of the Help US Help You campaign | Serious Shortage Protocol (SSPs) | Recent medicines supply notices | Flu: Transferring QIV vaccines
- g) 14/11/2019 – PSNC News: PQS: Have you updated your NHS website profile and your DoS Profile
- h) 19/11/2019 – PSNC News: Concessions Announcement
- i) 20/11/2019 – PSNC News: Contractor Notice: Further extension and amendment to SSPO2 only
- j) 21/11/2019 – PSNC News: Pharmacy systems survey – please share your views.
- k) 22/11/2019 - PSNC News: General Election campaigning | Work for PSNC | PQS: NHS Website and DoS deadline | EPS Phase 4 rollout | FAQs on CPCS
- l) 22/11/2019 - PSNC News: Concessions Announcement
- m) 25/11/2019 - PSNC News: PQS: Is your pharmacy showing as having met the DoS quality criterion on the NHSBSA weekly declaration data?

- n) 26/11/2019 - PSNC News: PQS: Deadline approaching and meeting the NHS website gateway criterion and DoS quality criterion
- o) 28/11/2019 – PSNC News: CPCF Checklist 30
- p) 29/11/2019 – PSNC News: Professor to lead review into presentation and support | PQS Important updates | Medicines A to Z survey | CPCS: Progress and early learnings | Help shape future of Pharmacy Technician training.
- q) 29/11/2019 - PSNC News: Concessions Announcement
- r) 03/12/2019 – PSNC News: Concessions Announcement
- s) 13/12/2019 - PSNC News: Concessions Announcement
- t) 13/12/2019 - PSNC News: PSNC Statement on General Election | Work for PSNC | PQS: Latest information | Dispensing and supply news | Pharmacy mental health concerns
- u) 17/12/2019 - PSNC News: Concessions Announcement – 2nd update
- v) 18/12/2019 - PSNC News: Contractor Notice: SSP02 Fluoxetine 30g capsules expiry
- w) 20/12/2019 - PSNC News: Concessions Announcement – 3rd update
- x) 20/12/2019 - PSNC News: News Round-up: December CPN out now | Service Development job opportunity | Data Security and Protection Toolkit guidance | Supply notices | ACPT programme launched
- y) 23/12/2019 - PSNC News: SSP issued for Haloperidol: Urgent actions required by pharmacy teams.
- z) 23/12/2019 – PSNC News: Delivery of Dry January materials for mandatory campaign