

Meeting to be held remotely via MS Teams on Wednesday 13th May 2020 at 10:00am



Closed Agenda – Members only – 10:00
Key: A = Action, D = Discussion, I = Information

520.1	Welcome and Apologies	A	10:00
520.2	Declarations of Interest	I	10:05
520.3	Minutes To approve the Minutes of the LPC meeting on Wednesday 26 th February 2020 (Doc 520.3)	A	10:10
520.4	Actions review/Matters arising Review LPC Action Plan (Doc 520.4)	I, A	10:15
520.5	Regulation a) Regulations report (Doc 520.5)	I, A	10:30
520.6	Lead a) LPC Exec Meeting 29 April 2020 (Doc 520.6(a)) b) COVID-19 c) LPC & PSNC Review (Doc 520.6(c))	A, D, I	10:45
520.7	Be Effective a) Correspondence and Communications (Appendix 1) b) Employment Law support – renewal (Doc 520.7(b)) c) Finance i. Draft Profit & Loss 2019-20 (Doc 520.7(ci)) ii. Draft Budget variance 2019-20 (Doc 520.7(cii)) iii. Employed status for Treasurer d) Officer reports (Doc 520.7(d)) e) Proposal to hold monthly meetings during COVID pandemic f) Subcommittees 2020-21	A, I	11:15

Open Agenda

520.8	Maximise Opportunities a) Preparing for the “New Normal” – Recovery plan (Doc 520.8)	A, D	11:45
520.9	Contractor Support a) Bank Holiday pharmacy provision b) New guidance on accepting waste medicines c) End of the Pharmacy Quit Smoking Service d) Electronic Repeat Dispensing	D	12:15
520.10	Commissioner Reports a) NHS England b) CCG c) Staffordshire Public Health	I, D, A	12:30
520.11	AOB		12:45
520.12	Next Meeting: Wednesday 10 th June at 10:00am online		

Documents:

Doc 520.3 – Draft February Minutes
Doc 520.4 – LPC Action Plan February 2020
Doc 520.5 – Regulations Report
Doc 520.6(a) – LPC Exec Meeting Notes & Actions
Doc 520.6(c) – LPC/PSNC Review – COVID-related themes
Doc 520.7(b) – Clyde & Co Employment Law Support Renewal
Doc 520.7(cii) – Draft P&L account 2019-20
Doc 520.7(cii) – Draft Budget Variance 2019-20
Doc 520.8 – Pharmacy Recovery Group Work Plan Themes

LPC Meeting – Wednesday 13th May 2020

Agenda Items in **BOLD**

Appendix 1- Communication Report

Market Entry Communications (PCSE and NHS England)

Received

- a) 01/04/2020 - Shawburch Ltd - Combined Change Of Ownership & No Significant Change Relocation – Midcounties Coop WS12 1AG
- b) The Pillbox and Case Co Ltd – Change Of Ownership granted – Midcounties Coop WS13 6JL

PSNC Communications

Received

- a) 27/02/2020 PSNC Updates: 2020/21 CPCF arrangements | What would you like from PSNC and your LPC in future? | Supply disruption alerts | PQS: Declarations close in Friday | Chief Pharmaceutical Officer's Conference
- b) 27/02/2020 PSNC Updates: NHSE&I COVID-19 guidance for community pharmacy published
- c) 28/02/2020 PSNC Updates: February 2020 Price Concessions
- d) 03/03/2020 PSNC Updates: Last chance to register for PSNC's Consolidations and mergers webinar
- e) 04/03/2020 PSNC Updates: COVID-19: An update for community pharmacy
- f) 06/03/2020 PSNC Updates: National clinical audit cancelled.
- g) 09/03/2020 PSNC Updates: COVID-19 Update: 9th March
- h) 12/03/2020 PSNC Updates: COVID -19 Update: 11th March
- i) 12/03/2020 PSNC Updates: SSPs issued for Fluedtine 10mg tablets: Urgent actions required by pharmacy teams
- j) 13/03/2020 PSNC Updates: Concessions Announcement
- k) 19/03/2020 PSNC Updates: COVID-19 Update
- l) 19/03/2020 PSNC Updates: Concessions Announcement
- m) 20/03/2020 PSNC Updates: COVID-19 Update: Key Workers | Business Continuity Guidance | Deliveries of medicinal products | Crucial Medicines added to parallel export ban list.
- n) 22/03/2020 PSNC Updates: COVID -19 Update: SOP | Delivery drivers | CPCS Referrals
- o) 23/03/2020 PSNC Updates: COVID-19 Update: PSNC CEO Video message | updated SOP and Medicines delivery reminder | Press coverage | LPC Resources
- p) 24/03/2020 PSNC Updates: COVID-19 Update: COVID-19 hub | EPS continuity | free training | Pre-reg trainee guidance
- q) 25/03/2020 PSNC Updates: COVID-19 Update: Resilience guidance | operational status reporting | delivery service update | NHS Volunteers scheme | NHSE&I webinars
- r) 26/03/2020: PSNC Updates: COVID-19 Update: A Message from Wholesalers | Course for those returning to pharmacy practice | NHS Staff security | PSNC Resources
- s) 27/03/2020: PSNC Updates: March 2020 Price Concessions
- t) 27/02/2020: PSNC Updates: COVID-19 Update: PSNC negotiations | end-of-month submission | on-demand NHSE&I webinar | Health Secretary contracts coronavirus

- u) 29/03/2020: PSNC Updates: COVID-19 Update: Paper prescriptions| NHS Testing and complaints| FAQs| Wellbeing apps
- v) 30/03/2020: PSNC Updates: COVID-19 Update: Public urged to treat pharmacy teams with respect| PM thanks pharmacists| eRD support| Media Coverage| Pre-registration Training
- w) 31/03/2020: PSNC Updates: March 2020 Price Concessions
- x) 31/03/2020: PSNC Updates: COVID-19 Update: Funding update: Ministers agree £300 million cash injection
- y) 01/04/2020: PSNC Updates: COVID-19 Update: Easter opening| NHSE&I letter| Delivery Service| PPE| Prescription Charges
- z) 02/04/2020: PSNC Updates: COVID-19 Update: Easter opening negotiation| urgent supplies| update PPE Guidance| helping other care workers| delivery training
- aa) 03/04/2020: PSNC Updates: COVID-19 Update: Pharmacies to be required to open on Good Friday and Easter Monday
- bb) 04/04/2020 PSNC Updates: COVID-19 Update: Easter opening hours| Letter from Minister| EPS nominations via NHS App
- cc) 06/04/2020: PSNC Updates: COVID-19 Updates: weekly news updates| The latest on PPE| Chloroquine and Hydroxychloroquine| supporting health and justice services| media and parliamentary work
- dd) 07/04/2020: PSNC Updates: COVID-19 Update: Delivery service update| Easter opening clarification| access to PPE| NHSE&I | vulnerability flag| volunteers training
- ee) 08/04/2020: PSNC Updates: COVID-19 Update: Delivery service agreed| Funding for Easter opening| PSNC webinars| Legitimacy letter for police
- ff) 09/04/2020: PSNC Updates: COVID-19 Update: Video from pharmacy CEOs| Keeping NHS website up-to-date| Personal safety| Market entry
- gg) 10/04/2020: PSNC Updates: COVID-19 Update: Delivery service launches| Social media resources| Media round-up| Useful information on Easter opening| PSNC Easter working
- hh) 13/04/2020: PSNC Updates: COVID-19 Update: New public information posters| NHSE&I wellbeing support| MP recognition of pharmacy| PSNC webinar reminder
- ii) 14/04/2020: PSNC Updates: COVID-19 Update: Training for the Flu Vaccination Service| National press coverage| Keeping your pharmacy open| Pandemic Delivery Service FAQs| Ibuprofen advice
- jj) 15/04/2020: PSNC Updates: April 2020 Price Concessions
- kk) 15/04/2020: PSNC Updates: COVID-19 Update: PSNC webinar tonight| RPS and GPhC statement on volunteers| Deployment of MPharm students
- ll) 16/04/2020: PSNC Updates: COVID-19 Update: PPE for primary care| Webinar on-demand| Emergency regulations| Temporary closures advice| BBC coverage| latest FAQs
- mm) 17/04/2020: PSNC Updates: April 2020 Price Concessions
- nn) 17/04/2020: PSNC Updates: COVID-19 Update: Easter Bank Holiday payment claims| Testing for pharmacy staff| Health Select Committee| Maintaining pharmacy services| Shielded flag on SCR 1-click
- oo) 20/04/2020: PSNC Updates: COVID-19 Update: Testing for pharmacy staff| Community pharmacists support new Clinical Assessment Service| Weekly news and guidance updates
- pp) 21/04/2020: PSNC Updates: COVID-19 Update: Posters being sent to pharmacies| Delivery service flowchart| NHSE&I webinar
- qq) 22/04/2020: PSNC Updates: April 2020 Price Concessions
- rr) 22/04/2020: PSNC Updates: COVID-19 Update: EPS projects to support the pandemic response| Celebrating #pharmacyheroes
- ss) 23/04/2020: PSNC Updates: COVID-19 Update: 8th May Bank Holiday| NHSE&I webinar on-demand| Scam warning
- tt) 24/04/2020: PSNC Updates: COVID-19 Update: NHSE&I intentions for 8th May| COVID-19 related payments| Call for removal of prescription charge| Patient facing information| Primary Care Bulletin
- uu) 27/04/2020: PSNC Updates: COVID-19 Update: Staff testing update| SCR additional information becomes default| Prescriber guidance on using EPS remotely

vv) 28/04/2020: PSNC Updates: COVID-19 Update: Market entry applications | SCR access for locums | New PSNC FAQs
ww) 29/04/2020: PSNC Updates: COVID-19 Update: PPE availability | Police security advice | End of month claims | Patient access to volunteers | April edition of CPN | Media resource hub
xx) 30/04/2020: PSNC Updates: COVID-19 Update: Death in service benefits | Medicines re-use guidance | CD regulations amended | Digital guide to delivery service
yy) 01/05/2020: PSNC Updates: COVID-19 Update: Pandemic Delivery Service claims | End of month submission tips | 2020/21 Flu Vaccination Service | Supporting domestic abuse victims
zz) 01/05/2020: PSNC Updates: COVID-19 Update: NHSE&I announcement on 8th May openings
aaa) 04/05/2020: PSNC Updates: COVID Update: Risk assessment template | Returned medicines guidance | Updating Early May Bank Holiday hours in DoS
bbb) 05/05/2020: PSNC Updates: COVID-19 Update: Safety net indemnity applies to community pharmacy | NHSE&I webinar | Yellow Card reporting site for COVID-19 treatments | Keeping your NHS website entry up-to-date
ccc) 06/05/2020: PSNC Updates: COVID-19 Update: Date change for NHSE&I webinar | DoS reminder for 8th May | How to deliver the Pandemic Delivery Service | Training for pharmacy students and those returning to practice