

PSNC LPC and Implementation Support Subcommittee Minutes

of the meeting held on Tuesday 7th January 2014

at Crowne Plaza, Liverpool City Centre, St Nicholas Place, Pier Head,

Starting at 3.15 pm

Members: Mark Collins (Chairman), David Broome, Christine Burbage, John Evans, Raj Morjaria, Umesh Patel,

In attendance: Stephen Banks, Tricia Kennerley, Raj Morjaria, Peter Cattee, Claire Kerr, Clive Jolliffe, Samantha Fisher, Alastair Buxton, Mike King, Komal George, Zoe Smeaton, Barbara Parsons, Shine Daley, Sue Sharpe, Garry Myers, Gary Warner, Peter Dixon,

1. Apologies for absence

Apologies were received from Chris Perrington.

2. Minutes

The minutes of the meeting held on 8th October 2013 were approved.

3. Matters arising

There were no matters arising.

4. Work Plan

The work plan for 2014 set out in **Appendix LIS 02/05/13** was noted and progress approved.

There was a discussion on whether the progress report should include future actions to achieve the objective and it was agreed this would be taken into account for future iterations. The 2013 work plan item on the engagement with the LGA and the carry forward items would be attended to as part of the general remit. It was noted that the timescales for some items were challenging.

ACTION

5. Commissioning – provider companies

The legal advice obtained by Asda on the LLP structure for LPCs was helpful and an updated version will be circulated.

Action: CCA member companies are asked to respond to this paper ahead of the March LIS meeting when the matter will be considered further.

An issue for the larger multiples of the potential risk to brand as a result of being part of a separate provider company was raised, this is addressed in the revised paper. A verbal report was given on the approach taken by the opticians where each LOC area has set up a Ltd Company and this was noted. It was suggested that if the proposals progress, discussions are held with Pharmacy Voice who have been assessing this.

Action: Tricia Kennerley to establish through Boots Opticians their experience with the Ltd company model adopted by LOCs.

6. Call to Action

The committee welcomed the resources and events which PSNC has provided for LPCs in helping them to facilitate their responses to the CTA. Possible use of a webinar to enhance the support will be explored by the office.

It was noted that some LPCs were being asked to support LPNs in this matter; this should be undertaken with consideration of their role in supporting contractors.

7. Communications

The plan for 2014 set out in the agenda was noted. The Committee approved the survey of contractors, pharmacy staff and LPC members to establish current communication needs and potential improvements.

8. Social Media

The subcommittee noted the paper in the agenda and highlighted the need for accuracy in any messages, particularly those through Twitter. The office will investigate this further with regard to the limited resources available.

9. LPC Mergers

The report of LPC mergers was noted. It was also noted that contractors in Bassetlaw have opted to stay with Nottinghamshire LPC instead of moving to South Yorkshire LPC.

REPORT

10. LPC Elections

The information in the agenda was noted.

11. LPC Conference 2013

The information set out in the agenda was noted.

12. Any other business

There was no other business