

PSNC LPC Implementation and Support Subcommittee Minutes

for the meeting held on Tuesday 12th July 2016

At The Athenaeum, Church Alley, Liverpool, L1 3DD

commencing at 2:30pm

Members: Christine Burbage (Chair), Mark Collins, Peter Fulford, Raj Morjaria, Kirit Patel, Umesh Patel, Anil Sharma.

In attendance: Mike King, Zoe Smeaton

Apologies for absence

Apologies for absence were received from Raj Morjaria.

Minutes of previous meeting and matters arising

The minutes of the meeting held in January 2016 were approved by the subcommittee.

Agenda and Subcommittee Work

1	Support LPCs and contractors to respond to changes to community pharmacy finance, the contractual framework and models of delivery.	Status
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The report from the office was noted.

The subcommittee asked how LPCs can keep contributing to the campaign and it was noted that the PwC results and resources will provide a key focus for engagement, and that PSNC will be providing further resources to help LPCs to engage with MPs over the summer.

2	Help LPCs to improve local stakeholder understanding of community pharmacy and promote opportunities for collaborative working to secure locally commissioned services.	Status
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The report from the office was noted.

The subcommittee was keen for the PwC results to be promoted to Local Authorities (LAs) and it was agreed that the commissioner's portal and pharmacy stats pages would need updating to include resources based on the results. It was felt that the PwC results and related resources would provide a good reason for LAs to take an interest in pharmacy and so that the campaign to sign more LA representatives up to the commissioner emails should be timed to make best use of these materials.

The subcommittee considered the eRDS leaflet and felt this was a vast improvement on the current leaflet on the website. However, further improvements were needed including to reduce the word count, simplify some of the language, add an NHS logo, alter some of the images/colours and allow pharmacies to customise the leaflet. The office will complete this work and circulate a revised version, along with communications to promote eRDS to GPs.

3	Support LPCs in addressing contracting challenges: including structures devolution and single point service provisions	Status
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The report from the office was noted.

The subcommittee discussed what further support PSNC, rather than CPSS, should give to help contractors to deal with local contracts in particular template policies. It was noted that Local Authorities needed to be

educated about community pharmacy and how the sector is regulated, but that this would be a long term piece of work. It was agreed that PSNC would provide template documents and resources to help contractors with this.

4 Support contractor delivery of services	Status
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The report from the office was noted.

The Next Steps will be amended to reflect the CheckRx and Summary Care Record webinars, and the subcommittee will consider at the next meeting whether a webinar on EPS would be appropriate.

5 Support LPCs to improve their effectiveness by provision of resources, information, support, sharing good practice and training.	Status
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The report from the office was noted.

The PSNC Leadership Academy report in the agenda was discussed and the excellent feedback from participants was noted. The subcommittee discussed what the benefits of the scheme were for LPCs. It was felt that it would be too early for LPCs to have seen the full benefit of the scheme yet, but that their views would be essential to inform the final evaluation. Similarly contact with the 12 delegates should continue after their completion of the programme. It was noted that the 12 would form part of a wider network of established LPC leaders. It was agreed that the office continue to explore options to continue the Leadership Academy in 2017, including funding options.

The report on the first national meeting of LPC Treasurers was noted – the event had been a success and the request from delegates for a national meeting for LPC Treasurers in 2017 was agreed.

Most LPCs have now completed the self-evaluation tool and PSNC will continue to encourage any who have not. It was noted that many LPCs now have much larger budgets to handle and that there may be a need to review and refresh the financial management training and resources.

The guidance on GPs taking control of repeat medication was considered and it was noted that this should be kept updated so LPCs have as many resources as possible to help them in local discussions.

It was agreed that the agenda for the LPC Conference this year should be reviewed nearer the time given the current environment and consequentially the format of previous years with topics for debate suggested by regional groups of LPC be suspended for this year subject to consulting LPCs on the proposed arrangements. The subcommittee was happy for the 2017 LPC Conference to take place in Manchester. The subcommittee considered proxy voting and the potential complications and it was agreed the proxy voting should be allowed but on condition that each person attending can have only one proxy vote.

6 Support LPC Communications, helping them to give the best possible information to contractors and other stakeholders.	Status
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The report from the office was noted.

The subcommittee noted that the contractor survey on communications should still go ahead in 2016 and should include a question on the value of the paper version of CPN. It was noted that much support for LPCs and contractors will continue to be focused on the campaign pharmacy funding situation, but that in the autumn flu vaccinations will become another key focus.

7. Any other Business

None.