

Community Pharmacy Digital Group (CPDG): Short terms of reference

About **CP DG**: The Group was formed in 2017 by [PSNC](#), [NPA](#), [RPS](#), [CCA](#) and [AIMp](#). The meetings are attended by members representing the five organisations and representatives from pharmacy system suppliers and NHS and health organisations with an interest in pharmacy NHS IT. Further information on the group can be found on the [CP ITG webpage](#).

The Community Pharmacy Digital Group (CPDG) is an email discussion forum. It acts as a place for pharmacy staff, suppliers, and Local Pharmaceutical Committee (LPC) members to share ideas about digital pharmacy matters using an email address.

How to participate

The rules for your continued taking part (or terms of reference) are set out here. As a CPDG member you are able to:

- hear about pharmacy digital matters;
- share views by emailing the group email address;
- aim to share views in way that is concise, positive, and constructive;
- contact the group with digital health news links from trusted websites that might be interesting to other;
- provide balanced feedback to support good IT within all types and sizes of pharmacy;
- treat documents confidentially if they are marked as such,
- treat documents confidentially if you are unsure about whether they may be confidential;
- advise a CPDG moderator if you know someone else who might like to join;
- be able to unsubscribe or leave the group at any time, by following instructions at the bottom of the email or contacting a moderator;
- suggest with others a new specialist sub-group to have its own google group email address to be setup by CPDG moderator where there is a niche project involving some of the CPDG members who need regular and joint contact and many such emails less relevant to wider CPDG member inboxes;
- take part in short polls that may crop up if you like; and
- have fun discussing the future.

Your views will help inform Community Pharmacy IT Group (CP ITG) who will in turn pass collated views to PSNC/NHS Digital to help their IT work. The persons within CP ITG also take part with the CPDG.

Further information about the group and how pharmacy team members can sign-up

[CPDG webpage](#)