

Pharmacy endorsing guidance for specials and imported unlicensed medicines

The prescription endorsement requirements for specials and imported unlicensed medicines vary depending on whether a product is listed in the Drug Tariff (Part VIII B or Part VIII D) but also how the special was sourced. In this factsheet, PSNC's Dispensing and Supply team outline the different endorsement requirements for both Drug Tariff-listed and non-Tariff specials.

	Drug Tariff listed specials and imported unlicensed medicines		Non-Drug Tariff specials and imported unlicensed medicines																
	Part VIII B	Part VIII D																	
Prescription endorsement requirements	<ul style="list-style-type: none"> • 'SP' – to claim the £20 fixed fee to cover the costs incurred when sourcing the product*. <i>Note: the 'ED' endorsement is used to claim the £20 fixed fee for specials extemporaneously prepared**.</i> 	<ul style="list-style-type: none"> • 'SP' – to claim the £20 fixed fee to cover the costs incurred when sourcing the product*. <i>Note: the 'ED' endorsement is used to claim the £20 fixed fee for specials extemporaneously prepared** . However, it is unlikely that the 'ED' endorsement will apply to any specials listed in Part VIII D.</i> <p style="text-align: center;">AND (if required)</p> <ul style="list-style-type: none"> • 'BB' – Broken Bulk*** may be claimed for any Part VIII D specials (except where a product is granted special container status). To claim for Broken Bulk, the prescription must be endorsed with 'BB'. 	<ul style="list-style-type: none"> • 'SP' – to claim the £20 fixed fee to cover costs incurred when sourcing the product*. <i>Note: the 'ED' endorsement is used to claim the £20 fixed fee for specials extemporaneously prepared**.</i> • Invoice price per pack size from which the product was supplied less any discount or rebate. • Pack size from which the order was supplied. • MHRA Manufacturers' Specials Licence / Wholesale Dealer Licence number. • Batch number of special / imported unlicensed medicine (if available). 																
Endorsement example	<p><i>Part VIII B example</i></p> <table border="1"> <thead> <tr> <th>SP</th> <th>Prescribed Medication</th> </tr> </thead> <tbody> <tr> <td></td> <td>Bisacodyl 2.5mg/5ml oral suspension 100ml As directed</td> </tr> </tbody> </table>	SP	Prescribed Medication		Bisacodyl 2.5mg/5ml oral suspension 100ml As directed	<p><i>a. Part VIII D example</i></p> <table border="1"> <thead> <tr> <th>SP</th> <th>Prescribed Medication</th> </tr> </thead> <tbody> <tr> <td></td> <td>Co-proxamol 32.5mg/325mg tablets 100 tablets As directed</td> </tr> </tbody> </table> <p><i>b. Part VIII D example with Broken Bulk claim</i></p> <table border="1"> <thead> <tr> <th>SP BB</th> <th>Prescribed Medication</th> </tr> </thead> <tbody> <tr> <td></td> <td>Co-proxamol 32.5mg/325mg tablets 56 tablets As directed</td> </tr> </tbody> </table>	SP	Prescribed Medication		Co-proxamol 32.5mg/325mg tablets 100 tablets As directed	SP BB	Prescribed Medication		Co-proxamol 32.5mg/325mg tablets 56 tablets As directed	<p><i>Non-Drug Tariff example</i></p> <table border="1"> <thead> <tr> <th>SP Ex.xx/pack 100/100 Manufacturer ABC1234 Batch No</th> <th>Prescribed Medication</th> </tr> </thead> <tbody> <tr> <td></td> <td>Probenecid 250mg tablets (Imported (Denmark)) 100 tablets As directed</td> </tr> </tbody> </table>	SP Ex.xx/pack 100/100 Manufacturer ABC1234 Batch No	Prescribed Medication		Probenecid 250mg tablets (Imported (Denmark)) 100 tablets As directed
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* SP endorsement to claim the £20 fixed fee for preparations manufactured under a Manufacturer 'Specials' Licence or sourced under a Wholesale Dealer Licence issued by the MHRA.

** ED endorsement to claim the £20 fixed fee for specials extemporaneously prepared by the contractor or a third party under the Section 10 exemption from the Medicines Act 1968.

*** For Broken Bulk claims for Part VIII D specials, where the contractor endorses the prescription form 'BB' and regardless of any pack size endorsement, payment will be made for the nearest pack size or multiple of the pack size(s) listed in the Drug Tariff to the quantity prescribed.

Notes: 1. Use of OOP/XP endorsement for any out of pocket expense claims is not permitted for any specials or imported unlicensed medicines (both Drug Tariff and non-Tariff).

2. Broken Bulk claims are ONLY permitted for specials listed in Part VIII D. Broken bulk CANNOT be claimed for any Part VIII B or non-Tariff specials.

For further information on specials and imported unlicensed medicines, please visit PSNC's webpage on [specials](#) or contact PSNC's Dispensing and Supply team on 0203 1220 810 or by emailing info@psnc.org.uk.